# ITS Plan of Record - FY12 Q3-Q4

| Row Nbr | PSS # | Priority | Program Name | Major Initiative/ Ring Desc | Project Description | Institutional Impact Statement | Strategic Category | T-Shirt Sizing | Est. Compl. (QTR) | Targeted Start Month (MM/YYYY) | Targeted Finish Month (MM/YYYY) | Status | Health | Primary Customer |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 1237 | M | 4-Construction Projects | infrastructure | The telephone and data infrastructure at the Cuneo museum is antiquated and not meeting the needs of those working at the facility. Targeted infrastructure upgrades will improve overall service and begin to address the technology needs of the planned conference center. | The telephone and data infrastructure at the Cuneo museum is antiquated and not meeting the needs of those working at the facility. Targeted infrastructure upgrades will improve overall service and begin to address the technology needs of the planned conference center. | Infrastructure | XLarge | Q3 | 02/2010 | 01/2012 | In Progress | Green - On Target, No Risk | Office of The President |
| 2 | 1309 | M | 4-Construction Projects | Infrastructure | Redevelopment of the 13th and 14th floors of Corboy LAW Center (25 E. Pearson). This phase will include 54 offices, 2 conference rooms, and 5 classrooms. Completion set for 01/09/2012. | The Law School redevelopment consists of renovating floors within the Corboy Law Center that will enable better administrative functionality and a learning/teaching environment in line with the objectives of the program. | Infrastructure | XLarge | Q3 | 04/2010 | 01/2012 | In Progress | Green - On Target, No Risk | Facilities-Office of VP |
| 3 | 1675 | M | 4-Construction Projects | Infrastructure | Room reconfigurations in the School of Communication will comprise the following: Transform rm003 into a writing lab similar to rm015, using redeployed computers from rm016 and AV infrastructure from rm223. Five offices will be constructed in the vacated rm223 space. Sound lab functions will be moved to rm016. | Reconfiguring spaces in the School of Communication will provide an additional writing lab and much-needed office space. | Infrastructure | XSmall | Q3 | 11/2011 | 01/2012 | In Progress | Green - On Target, No Risk | Facilities-Office of VP |
| 4 | 1343 | M | 4-Construction Projects | Administrative Initiatives | Phase 5B of the Mundelein Redevelopment Project. This phase includes three classrooms, a student lounge area, and conversion of the Stella Maris Chapel to an event space. | This phase comprises additional classrooms (3), a student lounge area, and an event space. | Student Technology Support | XLarge | Q3 | 05/2010 | 01/2012 | In Progress | Green - On Target, No Risk | Facilities-Office of VP |
| 5 | 1614 | M | 4-Construction Projects | Student Technology Support | Renovation of the old Loyola Flats office located in Granada to allow for a new Roman style pizza restaurant run by students (Loyola Limited) | This project will allow for a new business initiative run by students to serve students | Infrastructure | XSmall | Q3 | 07/2011 | 01/2012 | In Progress | Green - On Target, No Risk | Facilities-Office of VP |
| 6 | 1388 | M | 4-Construction Projects | Academic | The first floor of Maguire hall east end will be converted into a 40 seat state of the art lecture hall along with break out rooms and a reception area. An add-on to the project is a large flat-panel TV to be placed in the lobby. | This new area will provide a state-of-the-art executive education center to support a program similar to Carthage College. | Infrastructure | Medium | Q3 | 08/2010 | 02/2012 | In Progress | Green - On Target, No Risk | Facilities-Office of VP |
| 7 | 1387 | M | 4-Construction Projects | student | St Joseph Seminary will be building a new 4 story building for its students on the property where the tennis courts are currently located on Loyola Ave. | This building will provide seminarians their own housing unit with complete facilities including the same technology access they currently have in Campion thus freeing up the current Campion beds for other Loyola students | Infrastructure | Large | Q3 | 08/2010 | 03/2012 | In Progress | Green - On Target, No Risk | St. Joseph Seminary |
| 8 | 1651 | M | 4-Construction Projects | Infrastructure | A number of offices are to be added throughout Maguire Hall, beginning with downsizing the faculty lounge for three new offices. | This project will provide office space for new faculty and staff in the School of Business. | Infrastructure | XSmall | Q4 | 10/2011 | 05/2012 | In Progress | Green - On Target, No Risk | Facilities-Office of VP |
| 9 | 1393 | M | 4-Construction Projects | Infrastructure | The 7th floor of Lewis Towers will be remodeled to provide offices and workspaces for Finance and General Counsel. | Provide offices and workspace for the Finance staff. | Infrastructure | Medium | Q4 | 08/2010 | 04/2012 | In Progress | Green - On Target, No Risk | Facilities-Office of VP |
| 10 | 1598 | M | 4-Construction Projects | Infrastructure | Construction Initiatives : Cuneo Hall-4 story new building on the site of Damen Hall. Included are 17 electronic classrooms, 19 private offices and open office space for 26 additional workstations. | Construction Initiatives : Cuneo Hall-4 story new building on the site of Damen Hall. Included are 17 electronic classrooms, 19 private offices and open office space for 26 additional workstations. | Infrastructure | XLarge | Q4 | 01/2011 | 05/2012 | In Progress | Green - On Target, No Risk | Facilities-Office of VP |
| 11 | 1643 | M | 4-Construction Projects | Infrastructure | Mundelein Phase 5F - Glass multipurpose room on the fourth floor north end of Mundelein Center. This space is a special event space with dedicated entryway and elevator. Completion scheduled for Spring of 2012. | This glass multipurpose room will add an aesthetic event space in the Mundelein Center. | Infrastructure | Small | Q4 | 09/2011 | 05/2012 | In Progress | Green - On Target, No Risk | Facilities-Office of VP |
| 12 | 1390 | M | 4-Construction Projects | Quality of student life | Messina Hall is a conversion of the apartment building at 6229 Winthrop into a residence housing 124 students. | This project will provide 120 additional beds. | Infrastructure | Medium | Q1 | 08/2010 | 08/2012 | In Progress | Green - On Target, No Risk | Facilities-Office of VP |
| 13 | 1596 | M | 4-Construction Projects | Infrastructure | 6628 N Sheridan rd building acquired by LUC to renovate into a residence hall with 310 beds equipped with standard ITS technologies connecting back to the LSC. | This new facility will provide additional housing opportunities for students with the standard ITS technologies, cable TV, wireless data connection and voice along with the necessary support for security, facilities and residence life. | Student Technology Support | Large | Q1 | 06/2011 | 08/2012 | In Progress | Green - On Target, No Risk | Facilities-Office of VP |
| 14 | 1644 | M | 4-Construction Projects | Infrastructure | Mundelein Phase 5G - Continuing with the redevelopment of Mundelein Center, this phase is to include: A scene building shop and support spaces in the lower level; An ensemble room and support spaces on the first floor; A 200 seat theatre on the second floor including rear stage area and theatre support spaces; Control rooms on the third floor. Completion scheduled for Fall of 2012. | This phase will incorporate relevant and necessary spaces into the Mundelein Center for Fine and Performing Arts. | Infrastructure | Medium | Q1 | 08/2011 | 09/2012 | In Progress | Green - On Target, No Risk | Facilities-Office of VP |
| 15 | 1561 | M | 4-Construction Projects | Infrastructure | DeNobili Hall is a new 5-story residence hall that will house a population of 220 students. Completion is scheduled for June 2013 with occupancy in August 2013. | This is a new residence hall to house 220 students, replacing facilities that will be decommissioned. | Infrastructure | Large | Q1 | 10/2010 | 08/2013 | In Progress | Green - On Target, No Risk | Facilities-Office of VP |
| 16 | 1579 | M | 4-Construction Projects | Infrastructure | San Francisco Hall is a six story residence to be built south of Wright Hall. The residence will house 420 students and is scheduled for completion in June 2013 with occupancy in August 2013. | This new residence will provide quality housing for 420 students. | Infrastructure | Large | Q1 | 04/2011 | 08/2013 | In Progress | Green - On Target, No Risk | Facilities-Office of VP |

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| 17 | 1646 | M | 4-Construction Projects | Infrastructure | BVM Hall Phase 2 will provide classrooms, labs, and study areas on floors LL thru 3 of the BVM section of the BVM/San Francisco/CSUL complex. Completion is scheduled for June 2013 with occupancy in August 2013. | BVM Hall Phase 2 will provide classrooms, labs, and study spaces in the BVM section of the BVM/San Francisco complex. | Infrastructure | Large | Q1 | 09/2011 | 08/2013 | In Progress | Green - On Target, No Risk | Facilities-Office of VP |
| 18 | 1684 | M | 4-Construction Projects | Infrastructure | CSUL is a three story section of the BVM/CSUL/San Francisco complex that comprises labs and research facilities related to sustainability. Labs will include biodiesel, hydroponics, and the building will employ geothermal technology. Completion scheduled for June 2013 with occupancy in August 2013. | CSUL will provide research facilities and labs focused on sustainability. | Infrastructure | Medium | Q1 | 10/2010 | 08/2013 | In Progress | Green - On Target, No Risk | Facilities-Office of VP |
| 19 | 1324 | M | 4-Construction Projects | infrastructure | Provide voice and data technology for a new faculty and staff lounge | Enhance faculty and staff experience while on campus | Infrastructure | Medium | TBD | TBD | TBD | On Hold | Green - On Target, No Risk | Information Services |
| 20 | 1504 | M | 3-LOCUS Enhancements | LOCUS Enhancements | Update FA Custom processes for AID YEAR 2012. New Aid year 2012 has new set ups and new rules/policies which are reflected in the baseline processes. Loyola customizations need to be updated to support 2012 aid year processing.<br><br>The immediate goal of this PSS is to meet the goal of estimated Award Letter processing by the end of February. | Each Aid Year includes a review of custom Financial Aid processes. These are changed to meet new regulations and to provide additional service improvements for the new aid year cycle. | Continuous Service Development | Medium | Q3 | 01/2011 | 01/2012 | In Progress | Green - On Target, No Risk | Financial Assistance |
| 21 | 1688 | M | | LabStats Database Move from VM to SQL Production Environment | LabStats is a web-based application from Computer Lab Solutions that collects application usage, login information and power usage, as well as availability of workstations for public-access labs at both the LSC and WTC. Currently, the database is accessed on a local Microsoft SQL Express 2008 server instance - the same as the web server. As a result, there are strong performance hits that impact our overall reporting capabilities and up-to-date information for students, faculty and staff on the availability of workstations. This request is for the transfer of a database from our local SQL server to the production SQL environment. Once transferred, we will modify the LabStats application on the server to point to the production SQL environment. This was recommended by the vendor as the best configuration for the application. This request was marked as immediate as their are database size limitations in the SQL Express environment that I would like to ensure do not become an issue at the start of the semester. | LabStats provides login information and application usage for our public-access and Digital Media Lab workstations. Students, faculty and staff use the public facing components of this tool to locate available workstations, as well as in-use workstations. ITS utilizes this tool to review trends in computer, application and location usage. | Academic & Faculty Support | XSmall | TBD | 12/2011 | TBD | New | Green - On Target, No Risk | Information Services |
| 22 | 1685 | A | 3-LOCUS Enhancements | LOCUS Enhancements | Class search modification request to allow for Class Attributes reserved for the new CORE classes. These will be in addition to the current CORE Class Search modification. | Class Search has been modified in the past to accommodate CORE classes by using Class Attributes. CORE 2012 will add an additional search criteria, that will use Class Attributes specific to the new CORE curriculum requirements. | Academic & Faculty Support | Small | Q3 | 12/2011 | 01/2012 | New | Green - On Target, No Risk | Registration & Records |
| 23 | 1686 | A | 3-LOCUS Enhancements | LOCUS Enhancements | Class Search modification to allow easy search for Online Classes by CAMPUS and MODE OF INSTRUCTION. These criteria currently exist in Additional Search Criteria - which is collapsed by default when user initiates Class Search.<br><br>Two acceptable solutions would include:<br>- moving CAMPUS and MODE OF INSTRUCTION to the primary Class Search Criteria; or<br>- expand Additional Search Criteria by default when user initiates Class Search. | With increased emphasis on online class offerings, users must be able to filter Class Search results easily, including the online classifications (online, hybrid, blended). | Academic & Faculty Support | Small | Q3 | 12/2011 | 01/2012 | New | Green - On Target, No Risk | Registration & Records |
| 24 | 1592 | A | 3-LOCUS Enhancements | LOCUS Enhancements | Add automatic notification to advisors/departments as students process plan changes through self-service Change My Major.<br><br>Develop a report of adds/updates/deletes for administrators - enhancing current report developed by Nick Jones. | Self-Service Change My Major was implemented in December, 2010. This further enhancement will enhance notifications to students and advisors. It will also enhance reporting for academic administrators for students entering/leaving departments via major/minor changes. | Academic & Faculty Support | Medium | Q3 | 07/2011 | 01/2012 | In Progress | Green - On Target, No Risk | Registration & Records |
| 25 | 1608 | A | 3-LOCUS Enhancements | LOCUS Enhancements | Combine enhanced delivered Apply for Graduation pages with all Loyola customizations. Additional features for Self-Service Apply for Graduation were released with Bundle 21. LUC Customizations need to be evaluated and merged with new Apply for Graduation components. | Self-Service Apply for Graduation was customized by Loyola about 3 years ago. Oracle Campus Solutions has introduced new Self-Service Apply for Graduation functionality. Loyola's customizations need to be evaluated and merged with this new functionality. | Student Technology Support | Medium | Q3 | 09/2011 | 01/2012 | In Progress | Green - On Target, No Risk | Registration & Records |

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| 26 | 1621 | A | 3-LOCUS Enhancements | LOCUS Enhancements | Project involves creating a new report and email functionality that can be sent to transfer credit students. This will be a replacement for a delivered srtcstev SQR. | Communications with transfer students currently relies on delivered Transfer Credit report from PeopleSoft. An enhanced report (with details about accepted credit and articulated classes) along with a communication capability via email and self-service functionality will greatly enhance service for Transfer students. Benefits include increased understanding of Loyola incoming credits by students and more timely articulation of incoming classes to Loyola equivalents by designated academic staff. | Administrative Initiatives | Medium | Q3 | 08/2011 | 01/2012 | In Progress | Green - On Target, No Risk | Registration & Records |
| 27 | 1529 | A | 3-LOCUS Enhancements | LOCUS Enhancements | Student Activities and Greek Affairs (SAGA) has been using third-party software (OrgSync) for Student Organizations. We would like to take advantage of opportunities which the vendor offers to integrate the software more closely with University systems. These requests are around ID/password authentication, extracting basic student information from LOCUS and Campus Card systems, and potential export of student activities to a University system.\n\nReduce scope of this PSS to include only 1) Allow for access to ORGSYNC from LOCUS; and 2)Create extract file for bio-demo data for students in ORGSYNC; and 3) Authentication to OrgSync with network ID/password. | Student Activities and Greek Affairs (SAGA) have been using hosted software (OrgSync) for student organizations to seek funding and update officers/members. Increased integration with University systems would enhance the use of OrgSync. This includes authentication (user ID/password) and exporting basic demographic student data to OrgSync. Longer term plans include tracking attendance at key events and sharing co-curricular data with other systems on campus. | Student Technology Support | Medium | Q3 | 02/2011 | 03/2012 | In Progress | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Student Life, Student Affairs |
| 28 | 1532 | A | 3-LOCUS Enhancements | LOCUS Enhancements | To develop processes in LOCUS which will identify Graduate School of Nursing students who do not meet pre-clinical requirements including immunizations/physical and other required documents.\nPart I: Placing a negative service indicator (WGN) blocking enrollment on students not meeting the specified immunization/physical requirements.\nPart II: Placing a negative service indicator (NPC) blocking enrollment on students that have not completed all items in the Graduate Nursing Post-Admit Checklist (GNTPAD)\nPart III: Appropriate reporting including web focus reporting identifying students who did not meet Part I and Part II requirements.\nPart IV: Use of 3C engine to send automatic email reminders to students not meeting requirements.\n\nThis process is needed for compliance with state law (for students in health care clinical setting) and for compliance with clinical site contracts; and will insure proper compliance with HIPPA and FERPA requirements. | Graduate School of Nursing (GNRS) students that do not meet their immunization and other clinical requirements will be blocked from enrolling for classes. There are additional requirements and fewer exceptions for GNRS students to qualify for their clinical training than for all other students in the University meeting basic state-required immunization. | Academic & Faculty Support | Medium | Q3 | 03/2011 | 03/2012 | In Progress | Yellow - Target in Jeopardy, Risks Being Managed, Unknowns Exist | School of Nursing |
| 29 | 1653 | A | 3-LOCUS Enhancements | LOCUS Enhancements | The current 3rd party Math Placement Assessment is currently not cost effective to the university. This PSS is to find a replacement to our current third party vendor Prometrics. The replacement should be an in-house substitute that performs the following tasks: Build Placement Assessment Test into LOCUS for students to access. Assist in determining who would be required to take the assessment. Assist in determining the proper placement when student has anomalous test scores.\nHave placement scores show-up in LOCUS Test-Results page.\nHave a report so Math Department can access scores for quality assurance of anomaly review.\n\nThis PSS could be extended to WTP (writing placement) and FLP (foreign language) tests. | Bring Placement Exams inhouse and improve administrative controls. Improve student experience by clarifying need and procedures for placement exams. Initial focus on Math Placement Assessment. | Academic & Faculty Support | Medium | Q4 | 10/2011 | 05/2012 | In Progress | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Academic Advising and Service |

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| 30 | 1676 | A | 3-LOCUS Enhancements | LOCUS Enhancements | This project is related to PSS 1626, in which we created a self-service application in LOCUS for students to enter information about internships and modified the Class Roster so that the appropriate faculty can approve these internships. That project also included back-office pages for the Center for Experiential Learning to maintain the information entered in this application.

PSS 1626 was received very well by the Office of Experiential Learning and they have requested additional work for the Fall of 2012. They want to extend the use from Internship classes to Service Learning classes, and they would like students to be able to enter non-academic internships. They are also looking for reporting solutions. | Center for Experiential Learning wants to extend recently implemented Internship capability within LOCUS to Service Learning classes, and they would like students to be able to enter non-academic internships. They are also looking for reporting solutions. | Student Technology Support | Medium | Q4 | 12/2011 | 05/2012 | New | Green - On Target, No Risk | Provost's Office |
| 31 | 1218 | A | 3-LOCUS Enhancements | Transfer Credit Enhancements | Redesign of transfer credit/test credit processing including areas of reporting, one-time updates, automation and R+ enhancements.
a) Reporting: new Web-Focus/SQR reports are needed to insure quality control,
timely processing and data reporting; existing Web-Focus need to be fixed and/or
updated; reformat of existing (Crystal) Transfer Credit Summary to XML.
b) One-time updates: 2 one-time updates (fixes) are needed for quality control and
over-all student/staff satisfaction - page change and table update in LOCUS;
c) Automation: several manual processes can be evaluated for automation to assist
in timely processing, quality control and overall student satisfaction
d) R+ interface - auto-matriculation by student group for Undergraduates. - assigned to PSS 1317. | The delivered processes for transfer credit processing lack reporting and automation that are now being requested after substantial experience with the system. Several manual processes can be evaluated for automation to assist in timely processing, quality control and overall student satisfaction | Academic & Faculty Support | Large | Q1 | 01/2010 | 08/2012 | In Progress | Green - On Target, No Risk | Registration & Records |
| 32 | 1308 | A | 3-LOCUS Enhancements | Interim Grade/Comment Function | Provide a template for faculty to enter anticipated grades or make comments on student performance in a way that is efficient for the faculty member and that provides contact and follow-up with/for the student. | Provide a template for faculty to enter anticipated grades or make comments on student performance in a way that is efficient for the faculty member and that provides contact and follow-up with/for the student. This capability will be available to faculty throughout the entire term. | Continuous Service Development | Large | TBD | TBD | TBD | On Hold | Green - On Target, No Risk | Registration & Records |
| 33 | 1609 | A | 3-LOCUS Enhancements | LOCUS Enhancements | Ongoing DISC of Program/Plan for inactive students - This project builds on previous initiative (PSS 1383) to clean-up Program/Plan stack for students by inactivation of all students who were inactive for at least two years and met other criteria. | Implementation of policy to discontinue a students Program/Plan according to School-based criteria when a student requires a re-admission action after a stop-out period. This automated process would run each term/session to discontinue inactive students on an ongoing basis. | Administrative Initiatives | Medium | TBD | 07/2011 | TBD | New | Green - On Target, No Risk | Registration & Records |
| 34 | 1667 | A | 11-Enterprise Content Management | ECM / Imaging Implementation | ECM AP

This project will analyze and assist with implementing a small Ricoh pilot for capturing procard documentation from the ITS departmental scanner/copier and saving the files to a shared drive -- for importing into DocFinity. The scope of this pilot is limited to ITS procard documentation, the ITS scanner/copier, and AP processing the documentation. | This project will analyze and assist with implementing a small Ricoh pilot for capturing procard documentation from the ITS departmental scanner/copier and saving the files to a shared drive -- for importing into DocFinity. The scope of this pilot is limited to ITS procard documentation, the ITS scanner/copier, and AP processing the documentation. | Continuous Service Development | Small | Q3 | 11/2011 | 01/2012 | In Progress | Green - On Target, No Risk | Accounts Payable |
| 35 | 1429 | A | 11-Enterprise Content Management | Promote Service Excellence | Accounts Payable is in need of a means to collect check request forms for their upcoming ECM DocFinity implementation. The goal of this request is to implement a web form with a similar architecture to the UGrad and Grad applications to replace the current Formata Check Req form which does not meet the business requirements designated by Accounts Payable going forward. The data and electronic attachments gathered by this web form would then be used by the DocFinity imaging system. | Standardizing the submission of Purchase Orders in a digital interface will allow the recording of each check requisition and purchase order at the time it is initiated. This will facilitate tracking the purchase order throughout its processing and will allow the purchase order to be correlated to other documents in DocFinity. This integration of documents will allow for faster processing of purchase orders and reduce the workload of the Account Payable section. | Continuous Service Development | Small | Q3 | 12/2010 | 02/2012 | On Hold | Green - On Target, No Risk | Accounts Payable |
| 36 | 1477 | A | 11-Enterprise Content Management | ECM / Imaging Implementation | ECM AP

This project will implement the purchase order invoice workflow. | This project will implement the purchase order invoice workflow providing additional automation efficiencies to streamline processes. | Continuous Service Development | Medium | Q3 | 03/2010 | 02/2012 | Pending | Green - On Target, No Risk | Accounts Payable |

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| 37 | 1482 | A | 11-Enterprise Content Management | ECM / Imaging Implementation | ECM AP<br><br>This project will analyze, construct new workflows, and integrate the AP check requisition process into DocFinity. | This project will analyze, construct new workflows and integrate the AP check requisition process into DocFinity leading to improved process efficiencies through increased automation. | Continuous Service Development | Medium | Q3 | 10/2010 | 02/2012 | In Progress | Green - On Target, No Risk | Accounts Payable |
| 38 | 1483 | A | 11-Enterprise Content Management | ECM / Imaging Implementation | ECM AP<br><br>This project will analyze, construct new workflows, and integrate the AP expense report process into DocFinity. | This project will analyze, construct new workflows and integrate the AP expense report process into DocFinity leading to improved process efficiencies through increased automation. | Continuous Service Development | Medium | Q3 | 11/2010 | 02/2012 | In Progress | Green - On Target, No Risk | Accounts Payable |
| 39 | 968 | A | 11-Enterprise Content Management | ECM / Imaging Implementation | ECM Implementation - Accounts Payable. This project captures the tasks and activities associated with the ECM implementation in AP. AP is targeted to go live on DocFinity Version 10. | ECM Implementation - Accounts Payable. This project captures the tasks and activities associated with the ECM implementation in AP. AP is targeted to go live on DocFinity Version 10. AP will replace their current imaging vendor (MHC) and redo their business processes to automate check request processing, etc. | Continuous Service Development | Medium | Q1 | 08/2009 | 07/2012 | In Progress | Yellow - Target in Jeopardy, Risks Being Managed, Unknowns Exist | Accounts Payable |
| 40 | 1069 | A | 11-Enterprise Content Management | ECM/Imaging Implementation | Establish business system integration between DocFinity and LOCUS for updating LOCUS checklists using information from indexing fields (user key values) in DocFinity when a document is received and indexed in DocFinity. | For Financial Aid / Enrollment Operations, this feature would ensure accuracy of documents tracked in LOCUS. For Enrollment Operations / Registration & Records, this feature would allow Registration & Records to be automatically notified in LOCUS when academic transcripts are received for transfer credit evaluations purposes. | Continuous Service Development | Medium | Q3 | 09/2010 | 02/2012 | On Hold | Green - On Target, No Risk | Information Services |
| 41 | 1679 | A | 11-Enterprise Content Management | Enterprise Content Management | ECM - This project will capture the tasks and activities associated with the DocFinity implementation in SSOM. Initial efforts will focus on configuring DocFinity to support SSOMs back scanning initiative. | The benefits associated with this ECM implementation include the following: (1) Removing student paper files from the SSOM vault by digitizing the information and storing the images in DocFinity and freeing-up this space; (2) Increased security of the student file information; (3) Enhanced ability to access and the requests for the information; and ability to better manage and track the requests for student information. | Continuous Service Development | Small | Q3 | 11/2011 | 03/2012 | In Progress | Green - On Target, No Risk | Student Affairs SSOM |
| 42 | 1680 | A | 11-Enterprise Content Management | Electronic Document Retention | Create the policies and guidelines so that electronic documents can be properly archived and deleted. The polices will be created by Reg & Rec and ITS and implemented into the ECM system, DocFinity. | Creating electronic retention policies with DocFinity will allow the university to reduce the amount of data retained and inherent risk of data exposure associated with typical sensitive data such as student, financial and personal information. | Continuous Service Development | Large | Q4 | 11/2011 | 04/2012 | In Progress | Green - On Target, No Risk | Information Services |
| 43 | 1460 | A | 11-Enterprise Content Management | ECM / Imaging Implementation | ECM - This project will capture the tasks and activities associated with the ECM implementation in HR. Due to the initial understanding of the size and scope of the effort, the project will be addressed in multiple phases. | The scope of this effort is to enhance and improve processes within HR. The ability to capture and electronically store paper files will also improve security of the information. | Continuous Service Development | XLarge | Q2 | 02/2011 | 12/2012 | In Progress | Green - On Target, No Risk | Human Resources:Office of VP |
| 44 | 1478 | A | 11-Enterprise Content Management | ECM / Imaging Implementation | ECM AP<br><br>This project will consist of integrating the Accounts Payable vendor statements into DocFinity. | This project will consist of integrating the Accounts Payable vendor statements into DocFinity providing opportunities for additional processes improvements and efficiencies thru increased automation. | Continuous Service Development | Medium | TBD | 03/2011 | TBD | Pending | Green - On Target, No Risk | Accounts Payable |
| 45 | 979 | A | 14-DW/BI Projects | Business Intelligence/Data Warehouse Strategy | DW/BI Program: Program Management. This Institutional Research and ITS co-sponsored program will encompass the projects for creation of the data governance and program management committees, the evaluation of technologies to pursue (custom built, hybrid, off the shelf), and submitting RFP sent to vendors offering the appropriate technology and vendor selection. Later projects will be created under this program for specific functional areas. | The RDS is an unsupported, legacy repository for current student data. It needs to be replaced with a data warehouse to help facilitate institutional reporting on current student data and expanded over time to include historical data and other institutional enterprise data. Much of this information is stored in many siloed databases and spreadsheets making it cumbersome to work with and integrate for reporting purposes. The data warehouse will become the authoritative source for this information, with secure and robust reporting capabilities. | Administrative Initiatives | XLarge | Q3 | 06/2009 | 01/2012 | In Progress | Green - On Target, No Risk | Information Services |
| 46 | 980 | A | 14-DW/BI Projects | Business Intelligence/Data Warehouse Strategy | DW/BI Program: Define Technical Architecture | Define Technical Architecture: This project, under the DW/BI program, will determine the technical direction for the DW/BI technical solution, e.g. custom built, hybrid build, or off the shelf software. This project will also create the RFP sent to targeted vendors, review the RFP responses, and ultimately lead to a direction on which vendor to select for implementing a DW/BI solution. | Administrative Initiatives | Large | Q3 | 06/2009 | 01/2012 | In Progress | Green - On Target, No Risk | Information Services |
| 47 | 1627 | A | 14-DW/BI Projects | Business Intelligence/Data Warehouse Strategy | DW/BI Program: Faculty Teaching Load data warehouse implementation efforts. | Faculty Teaching Load analysis implementation: This project, under the DW/BI program, will implement the first portion of the data warehouse and provide business intelligence analytics and reporting for Institutional Research based on this data model. | Administrative Initiatives | Large | Q3 | 08/2011 | 01/2012 | In Progress | Green - On Target, No Risk | Information Services |

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| 48 | 1649 | A | 14-DW/BI Projects | Business Intelligence/Data Warehouse Strategy | DW/BI Program: all data warehouse implementation efforts. | Data Warehouse implementation: This project, under the DW/BI program, will implement the remaining portions of the data warehouse; Campus Community, Registration and Records, Admissions, Financial Aid, and Student Financials. | Administrative Initiatives | Large | Q4 | 09/2011 | 04/2012 | In Progress | Green - On Target, No Risk | Information Services |
| 49 | 1629 | A | 14-DW/BI Projects | IR database for Data Warehouse- Fac.Teaching Load | The Data Warehouse Program is underway and a need has been identified with the first implementation to have a custom database table that is maintained by Institutional Research (IR). They have provided us an Excel spreadsheet that they currently use to maintain the data. The project requires a database table with a web front end that allows IR to edit the fields in the database table. This will be used for the Faculty Teaching Load analysis for IR. Create database table and populate with data Create web front end to add/update/delete information in the database table. Requested go-live for app October 14, 2011; database structure earlier. | Providing this system for IR to easily and quickly maintain data is critical to the further development and completion of the Faculty Teaching Load analysis for IR for the DW/BI project. | Administrative Initiatives | Small | TBD | 09/2011 | TBD | New | Green - On Target, No Risk | Information Services |
| 50 | 983 | A | 14-DW/BI Projects | Business Intelligence/Data Warehouse Strategy | DW/BI Program: Data Architecture | Data Architecture: This project, under the DW/BI program, will form and implement the underlying data architecture for future DW/BI projects. | Administrative Initiatives | Medium | TBD | 08/2010 | TBD | Pending | Green - On Target, No Risk | Information Services |
| 51 | 984 | A | 14-DW/BI Projects | Business Intelligence/Data Warehouse Strategy | DW/BI Program: Build Technical Architecture | Build Technical Architecture: This project, under the DW/BI program, will implement the underlying technical architecture needed to implement the identified project from PSS 982. | Administrative Initiatives | Medium | TBD | 09/2010 | TBD | Pending | Green - On Target, No Risk | Information Services |
| 52 | 1690 | A | 16-LUHS Sale-LUC Systems Impact | Identity Management Systems Strategy & Current State Documentation | Determine the strategy of LUC's Identity Management Systems. Documentation of the current Identity Management Systems process & data flows. | Determine the strategy of LUC's Identity Management Systems. Detailing the process flow for how new user id's get created and flow between LUC and LUHS will reduce the amount of errors and duplicates encountered. End result should improve the process efficiency. | Infrastructure | Medium | Q3 | 12/2011 | 02/2012 | In Progress | Green - On Target, No Risk | Information Services |
| 53 | 1570 | A | 16-LUHS Sale-LUC Systems Impact | LUHS Sale | Parent program for all of the technology projects related to the sale of LUHS. | Parent program for all of the technology projects related to the sale of LUHS. | Infrastructure | XLarge | Q1 | 05/2011 | 07/2012 | In Progress | Green - On Target, No Risk | Info Services: Office of VP |
| 54 | 1411 | A | 5-Security Projects | Network Security Management | Information Security Program: Ensure the security of systems and applications on the network and protect against threats. This involves a review of the network security architecture and developing a framework with which to implement future security architecture. Will harden the network from attack, and thus reduce the risk of systems connected to the network. Relates to ISO 27002 Control 11.4.5 | Ensure the security of systems and applications on the network and protect against threats. This involves a review of the network security architecture and developing a framework with which to implement future security architecture. Will harden the network from attack, and thus reduce the risk of systems connected to the network. Relates to ISO 27002 Control 11.4.5 | Continuous Service Development | Large | TBD | 01/2011 | TBD | Pending | Green - On Target, No Risk | Info Services: Office of VP |
| 55 | 1412 | A | 5-Security Projects | Information Security Responsibilities Definition | Information Security Program: Define the responsibilities relating to information security roles. This does not only pertain to the UISO, but also to the day to day management of our assets. This should be defined within the information security policy. Communicate this authority throughout the University in order to raise awareness. Without a clear delineation of roles and responsibilities it is possible that security incidents might not be appropriately reported, triaged or handled. Relates to ISO 27002 Control 6.1.3 | Define the responsibilities relating to information security roles. This does not only pertain to the UISO, but also to the day to day management of our assets. This should be defined within the information security policy. Communicate this authority throughout the University in order to raise awareness. Without a clear delineation of roles and responsibilities it is possible that security incidents might not be appropriately reported, triaged or handled. Relates to ISO 27002 Control 6.1.3 | Infrastructure | Small | TBD | 07/2011 | TBD | Pending | Green - On Target, No Risk | Info Services: Office of VP |

| Row Nbr | PSS # | Priority | Program Name | Major Initiative/ Ring Desc | Project Description | Institutional Impact Statement | Strategic Category | T-Shirt Sizing | Est. Compl. (QTR) | Targeted Start Month (MM/YYYY) | Targeted Finish Month (MM/YYYY) | Status | Health | Primary Customer |
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| 56 | 1414 | A | 5-Security Projects | Asset Management Program | Information Security Program: Determine all assets owned by Loyola and ensure that identification and maintenance is done in an automated fashion. All assets (systems, databases, software, services, etc) should have an owner associated to them to ensure proper responsibility of maintenance of that asset is being accounted for.

Asset management will allow for system classification and owner identification. Confidential data should reside on assets with the appropriate strict security controls. Systems without confidential data do not need the same level of security.

(Please note this project is a placeholder for POR purposes and that the IS Group/owner for this project will change at a later date.)

Relates to ISO 27002 Control 7.1.1 | Determine all assets owned by Loyola and ensure that identification and maintenance is done in an automated fashion. All assets (systems, databases, software, services, etc) should have an owner associated to them to ensure proper responsibility of maintenance of that asset is being accounted for. Asset management will allow for system classification and owner identification. Confidential data should reside on assets with the appropriate strict security controls. Systems without confidential data do not need the same level of security. (Please note this project is a placeholder for POR purposes and that the IS Group/owner for this project will change at a later date.) Relates to ISO 27002 Control 7.1.1 | Infrastructure | Large | TBD | 07/2011 | TBD | Pending | Green - On Target, No Risk | Info Services: Office of VP |
| 57 | 1415 | A | 5-Security Projects | Security Program for Non-Standard Systems | Information Security Program: Develop a plan to identify any non-standard system (non-ITS managed) and determine a set of operational guidelines and procedures to appropriately secure those systems, based on the asset's risk classification.

Many systems currently exist on the network that are not governed under the same security framework. Some of these systems contain large amounts of PII and are high risk. This project will help reduce the risk of these systems by providing a governance methodology for security standardization.

Relates to ISO 27002 Control 6.1.4 | Develop a plan to identify any non-standard system (non-ITS managed) and determine a set of operational guidelines and procedures to appropriately secure those systems, based on the asset's risk classification. Many systems currently exist on the network that are not governed under the same security framework. Some of these systems contain large amounts of PII and are high risk. This project will help reduce the risk of these systems by providing a governance methodology for security standardization. Relates to ISO 27002 Control 6.1.4 | Infrastructure | Medium | TBD | 07/2011 | TBD | Pending | Green - On Target, No Risk | Info Services: Office of VP |
| 58 | 1417 | A | 5-Security Projects | Network Segmentation Strategy | Information Security Program: The network will be broken up into logical segments that contain similar data classifications. Access between networks will be restricted as appropriate.

This item was defined as a critical risk item (level 4) in the 2009 security assessment. Without a proper segmentation scheme a malicious user on the network could gain unauthorized access to information systems.

Relates to ISO 27002 Control 11.4.5 | The network will be broken up into logical segments that contain similar data classifications. Access between networks will be restricted as appropriate. This item was defined as a critical risk item (level 4) in the 2009 security assessment. Without a proper segmentation scheme a malicious user on the network could gain unauthorized access to information systems. Relates to ISO 27002 Control 11.4.5 | Infrastructure | Large | TBD | 07/2011 | TBD | Pending | Green - On Target, No Risk | Info Services: Office of VP |
| 59 | 1418 | A | 5-Security Projects | Disaster Recovery & Business Continuity Planning | Information Security Program: A business continuity and disaster recovery plan should be developed that includes: Business Impact Analysis based on key stakeholders, identification of appropriate systems, development of recovery time objectives to meet the needs of the business and system recovery procedures.

Operating without a BC/DR plan puts the organization at risk as a result of a disaster. An organization could suffer a severe loss if a disaster recovery plan is not developed based on the needs of the business. Additionally, a BC/DR plan will not be executed appropriately without the business driving its development.

Relates to ISO 27002 Control 14.1.3 | A business continuity and disaster recovery plan should be developed that includes: Business Impact Analysis based on key stakeholders, identification of appropriate systems, development of recovery time objectives to meet the needs of the business and system recovery procedures. Operating without a BC/DR plan puts the organization at risk as a result of a disaster. An organization could suffer a severe loss if a disaster recovery plan is not developed based on the needs of the business. Additionally, a BC/DR plan will not be executed appropriately without the business driving its development. Relates to ISO 27002 Control 14.1.3 | Continuous Service Development | Large | TBD | 07/2011 | TBD | Pending | Green - On Target, No Risk | Info Services: Office of VP |

## ITS Plan of Record - FY12 Q3-Q4

| Row Nbr | PSS # | Priority | Program Name | Major Initiative/ Ring Desc | Project Description | Institutional Impact Statement | Strategic Category | T-Shirt Sizing | Est. Compl. (QTR) | Targeted Start Month (MM/YYYY) | Targeted Finish Month (MM/YYYY) | Status | Health | Primary Customer |
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| 60 | 1420 | A | 5-Security Projects | Time Synchronization Improvements | Information Security Program: All clocks on all information systems (server, network, appliance, workstation, etc) will be synchronized to a common source. The UISO will audit a sample of systems annually to determine if system clocks are synchronized. Each information system contains an internal clock. In order for effective forensic analysis to occur over the network it is imperative all clocks remain in-sync in order to determine a sequence of interesting events. Relates to ISO 27002 Control 10.10.6 | All clocks on all information systems (server, network, appliance, workstation, etc) will be synchronized to a common source. The UISO will audit a sample of systems annually to determine if system clocks are synchronized. Each information system contains an internal clock. In order for effective forensic analysis to occur over the network it is imperative all clocks remain in-sync in order to determine a sequence of interesting events. Relates to ISO 27002 Control 10.10.6 | Infrastructure | XSmall | TBD | 04/2011 | TBD | Pending | Green - On Target, No Risk | Info Services: Office of VP |
| 61 | 1018 | A | 5-Security Projects | Information Security Awareness | Information Security Program: Define a formal security awareness program that will educate the university on appropriate security topics, such as policies and procedures. This will include regulatory requirements, proper use of systems and the method for engaging the UISO to report items of suspect. | Reduction of risk to the University through increased awareness of threats such as social engineering, phishing, viruses and system security vulnerabilities. In order for policies to be effective all employees must understand the policies and their responsibilities. Additionally, all employees will understand how and when to contact the UISO to report suspicious activity. | Continuous Service Development | Medium | Q2 | 07/2009 | 12/2012 | Pending | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Information Services |
| 62 | 1403 | A | | Illinois Articulation Initiative | Feasibility study in participating in the Illinois Articulation Initiative and defining a possible implementation plan. | Increase the University's student enrollments as a result of our participation in the Illinois Articulation Initiative program or a suitable alternative which will allow prospective transfer students know how their academic work will transfer to Loyola. | Continuous Service Development | Small | Q4 | 09/2010 | 06/2012 | On Hold | Green - On Target, No Risk | Registration & Records |
| 63 | 1374 | A | | Transfer Credit Equivalency | Online application to compare courses taken at another institution with a comparable one at Loyola University Chicago. | This site will allow prospective transfer students to easily see the equivalent Loyola course for course work taken at a transferring institution. | Administrative Initiatives | Small | Q3 | 07/2010 | 03/2012 | In Progress | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Registration & Records |
| 64 | 1469 | A | | Recruitment Plus System Replacement | Loyola is conducting the search for a system to replace Recruitment Plus due to the decision by the College Board to sunset R+ in October, 2013. The goal is to conduct a pragmatic, thorough analysis of the R+ competitors and then select a package that addresses the unique requirements of Loyola's enrollment departments. Close coordination with other departments in the university, especially ITS, will ensure that the technical, data sharing, and logistical challenges will be understood and addressed during the analysis and implementation of the replacement system. The project scope is to support the selection process. | Ensure that the technical, data sharing, and logistical challenges will be understood and addressed during the analysis of the requirement for a replacement system for Recruitment Plus so that the affect on the university of installing a new system is neglible. | Student Technology Support | Medium | Q3 | 11/2010 | 03/2012 | In Progress | Green - On Target, No Risk | Enrollment Management |
| 65 | 1495 | A | | Implement Terminal Four content management system | Implement Terminal Four content management system as a replacement for Serena Collage. Convert existing site to new system. | Implement newly purchased Terminal Four content management system as a replacement for Serena Collage. Terminal Four will provide additional functionality for developing University web pages, and will resolve various problems with the current system. | Continuous Service Development | Large | Q4 | 01/2011 | 04/2012 | In Progress | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Information Services |
| 66 | 1539 | A | | Room Reservations upgrade | The purpose of this project is to upgrade the current room scheduling system to 25LIVE, mainly when it comes to the WebViewer. The client should remain the same although there will also be an online client available. This upgrade should bring us up to speed regarding the latest technical releases by the vendor which point to WebServices. This upgrade may require additional server upgrades as well (e.g. Tomcat, Apache, WebServices, etc.) | Loyola has used R25 Room Reservations for Campus Reservations and academic schedules (integrated with LOCUS) for the past several years on LSC/WTC campuses. In addition, a WebViewer product offers limited functionality via a browser for the requesting faculty/staff/student population. An upgrade to this product (25Live) will add significant web-based functionality to the University community. This upgrade will offer the opportunity to extend the use of the system to those rooms which currently require local control of scheduling and approval (e.g. - Information Commons). In addition, this upgrade will move the software towards more current technology - web services vs. client/server technology. | Continuous Service Development | Medium | Q3 | 03/2011 | 03/2012 | In Progress | Yellow - Target in Jeopardy, Risks Being Managed, Unknowns Exist | Campus Reservations |

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| 67 | 1424 | A | | Wellness Center - Immunization data management | The Wellness Center receives thousands of requests from students for copies of immunization recs & thousands of phone calls asking which immunizations are missing for compliance with state laws. The School of Nursing has requested rpts on compliance for their students. Responding to these requests is done manually, impacts work flow & adds significant demands on the staff. Staff enter all immunization data by hand. The purpose of the project is to utilize a more efficient technological solution to meet state & external agency requirements. This project includes adding features which allow students to recognize which immunization are missing, print immunization recs suitable for other agencies, adding enhancements required for nursing students, simplifying tracking of nursing student compliance for external clinical agencies, developing the immunization page to allow students to enter their own data, and adding a mechanism where the certification of the data by staff indicates that it is officially entered. | Immunization data is entered manually into LOCUS. Students make many inquiries regarding the status of their immunization data. Nursing students require additional immunizations and reporting. Wellness Center would like to explore solutions that will enhance self-service, data input and reporting in LOCUS. | Continuous Service Development | Medium | Q1 | 08/2011 | 08/2012 | In Progress | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Wellness Center |
| 68 | 1145 | A | | Electronic Outbound Transcripts Feasibility | This SSR is two-fold. 1) The primary focus is for a feasibility study, including a high-level task plan together with estimated effort, assessing the ability of Loyola s existing technologies to support the electronic (e-mail) transmission of out-bound certified secure student academic transcripts, to third parties, both in PDF form and/or with imbedded XML data. 2) Additionally, this feasibility study should document in what form (XML, tiff, or PDF), electronic in-bound transcripts are received and how captured by DocFinity, LOCUS, and/or R+. | Assess the ability of Loyola's existing technologies to support the electronic (e-mail) transmission of out-bound, certified and secure student academic transcripts, to third parties, both in PDF form and/or with imbedded XML data. This includes a feasibility study, including a high-level task plan together with estimated effort, | Academic & Faculty Support | Small | TBD | 08/2011 | TBD | Pending | Green - On Target, No Risk | Registration & Records |
| 69 | 1571 | A | | School of Nursing - SIM | This project will equip three rooms in Mundelein School of Nursing lab with the ability to simulate real life medical conditions. Where the simulation is controlled and monitored by instructors and other students, recorded for future playback. The application is called Total SIM - which includes the back hardware and software to schedule and conduct the simulation | This new application will provide the nursing students with the ability to learn first hand on nursing practices through a central simulation application of a mannequin controlled by an instructor for future playback and debriefing for better learning experiences. | Academic & Faculty Support | Small | Q1 | 05/2011 | 08/2012 | In Progress | Green - On Target, No Risk | School of Nursing |
| 70 | 1650 | A | | Student Local Address/Emergency Contacts | Currently, a field exists in LOCUS for students to submit their Local Off-Campus Address. A checklist reminder also exists to remind students to update the information. Additionally, students can enter their emergency contact information but there is no reminder to notify students that they should enter/keep updated the aforementioned information. This request is for the creation of a pop-up window or automatic re-direct in LOCUS so that current non-residential, term-activated students would be directed to a page with required fields for their local off-campus address & emergency contact information. Students would be required to populate the fields with current address information, current emergency contact info and check a check-box indicating that the information provided was truthful & accurate. This brief step would be required before students could register for the next academic term. We may also want to incorporate a way for students to verify/update address information using their mobile devices. | Increasing student safety concerns are prompting more direct efforts to collect (and verify annually) the primary residence of each student during the academic year and emergency contact information. A variety of marketing and enforcement tools will be considered along with a technical solution. | Administrative Initiatives | Medium | Q4 | 10/2011 | 05/2012 | In Progress | Green - On Target, No Risk | Student Life, Student Affairs |
| 71 | 1517 | A | | Provide for quick updates to LUC web pages during emergencies | In the event of an emergency on campus, Security will contact designated "second responders" in UMC to handle communication of the emergency to the Loyola community. Provide a solution for these UMC second responders to be able to quickly take over Loyola home web page so they can provide up-to-date and continuing information to the Loyola community. The solution must be secure, quick, relatively easy, reliable, and able to be accessed using mobile devices. The system delivering the emergency web pages must be able to handle high traffic volumes. Note: Security is still responsible for Loyola Alert messages. | Improve the ability for UMC to quickly post up-to-date information to Loyola's web site in the event of an emergency. | Administrative Initiatives | XSmall | Q3 | 04/2011 | 01/2012 | In Progress | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | University Marketing and Comm |

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| 72 | 1669 | A | 8-Advancement | Enhance development efforts and alumni engagement. | This project will replace the existing client/server Advance application with a new web based Advance client. | This project will replace the existing client/server Advance application with a new web based Advance client. | Continuous Service Development | XLarge | Q1 | 11/2011 | 07/2012 | In Progress | Green - On Target, No Risk | Development |
| 73 | 1630 | A | | Checklist for e-bill generation | Develop a website that tracks specific processes/tasks, description, contact names, term, month, reports used to verify process complete, review date and approval for any department that posts charges to the student account. This checklist will insure that accurate e-bills are generated. Approx. 110 items will be tracked, with three levels for approval. | Timing issues for when charges are to be posted can cause significant errors in the e-bill. This application will assist in monitoring departments timing and accuracy to ensure the charges they want to post are valid. | Administrative Initiatives | Small | Q3 | 09/2011 | 01/2012 | In Progress | Yellow - Target in Jeopardy, Risks Being Managed, Unknowns Exist | Office of The Bursar |
| 74 | 1678 | A | | Parking Enforcement/Permit Management | The Parking Office is requesting a system for Enforcement and Parking Permit processing. The current system, spreadsheet, and paper processing is a very inefficient. The objectives are to improve business process efficiencies, increase ticket revenues, improve data quality, and integration of all data into one system. Currently the Parking Offices searches through over 20 different spreadsheets/files/databases in the Parking Office that are used to keep track of all LSC and WTC permit holder and ticket information. Target implementation for Summer, 2012 would assure smooth start of school operations for Fall, 2012. | Parking Enforcement and Permit Management currently uses spreadsheets and paper forms to control issuing of permits and ticketing and payments. An automated system will improve efficiencies, avoid lost revenue, and improve data accessibility by Campus Safety. | Administrative Initiatives | Large | Q4 | 12/2011 | 06/2012 | New | Green - On Target, No Risk | Parking |
| 75 | 1658 | A | | Proctoring Online Exams | The Provost's Office is interested in doing a pilot of software\services that can be used to proctor exams that are taken online by students who take online courses: (1)Form a work team to evaluate the landscape of Online Proctoring products and services. (2)Select one to two solutions to be used for a pilot during the first summer term of 2012. (3) Gain support and direction from the ATC (Academic Technologies Committee) and the ITESC (IT Executive Steering Committee) for moving forward. (4)Pilot one to two different solutions during the first term of summer sessions for one to four different courses that will be delivered online during that term. (5)Prepare faculty and students to be part of the proctoring pilot prior to the delivery of the courses. (6)Based on the results of the pilot, evaluate and possibly select one of the products\services to be used as an institutional solution for moving forward with online courses where proctoring of exams will be needed. | As Loyola expands its delivery of courses online changes and enhancements will be required to maintain the academic integrity of courses and programs delivered online. Some ability to "proctor" online exams will be required for programs\course, which require more rigid assessment processes. The implementation of an institutional solution for proctoring exams will best help Loyola maintain a consistent and reliable online course delivery program. | Academic & Faculty Support | Medium | Q4 | 11/2011 | 05/2012 | New | Green - On Target, No Risk | Provost's Office |
| 76 | 1605 | B | 1-Student System Upgrade | Administrative Initiatives | Create an AIX Operating System Upgrade schedule on Oracle DBMS servers. This must be coordinated with PeopleSoft Locus developers, Server Administration, and Data Administration. The servers are currently at level 5.3.10 which came off support 6/1/2011. The most recent version available is 7.1. | Create an AIX Operating System Upgrade schedule on Oracle DBMS servers. This must be coordinated with PeopleSoft Locus developers, Server Administration, and Data Administration. The servers are currently at level 5.3.10 which came off support 6/1/2011. The most recent version available is 7.1. | Administrative Initiatives | Large | Q4 | 07/2011 | 06/2012 | In Progress | Green - On Target, No Risk | Information Services |
| 77 | 1284 | B | 1-Student System Upgrade | Course Management Alternatives | Evaluation of alternative LMS products - Sakai and Moodle. Project will include a pilot of the two products to determine if one would serve as a feasible alternative to BlackBoard or act as a supplement to Blackboard. | Project will include the evaluation of alternative LMS products - Sakai and Moodle as well as a pilot of the two products. Selection of one of the alternative LMS products could lead to potential significant annual operational savings as well as additional features not offered in the University's current LMS product. | Academic & Faculty Support | XLarge | Q4 | 09/2010 | 06/2012 | In Progress | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Information Services |
| 78 | 1569 | B | 1-Student System Upgrade | Administrative Initiative | Oracle database management software upgrade to 11g from 10g including Oracle Enterprise Management software. This includes PeopleSoft database servers as well as upgrading Oracle client software on application and portal servers. Oracle will also be upgraded on Loyola Enterprise Oracle servers and client machines that use Oracle client software. Oracle will be upgraded on Advance database servers and client machines that use Oracle client software. | Upgrading all Oracle databases to the 11G platform will provide new features and functionalities to support our enterprise applications such as LOCUS, Advancement, NSP and Mobile. | Administrative Initiatives | XLarge | Q1 | 06/2011 | 07/2012 | In Progress | Green - On Target, No Risk | Information Services |

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| 79 | 1673 | B | 2-Credit Card Processing | Marketplace use for Wellness Center | The Wellness Center requests a Marketplace store to accept payments for invoiced services. | Provide acceptance for credit card payments for Wellness Center | Continuous Service Development | XSmall | Q3 | 10/2011 | 01/2012 | In Progress | Green - On Target, No Risk | Wellness Center |
| 80 | 1223 | B | 3-LOCUS Enhancements | Self Service Evaluate My Transfer Credit | Establish a prototype for the Self-Service Evaluate My Transfer Credit module using as delivered features with Oakton Community College as the trial institution.<br>This will help us determine what is practical to expect in a full blown solution.<br>This prototype would then be submitted to undergraduate admissions, academic affairs, advising, school leadership etc. as a sample of what we could do with prospective student self reported transfer data. We would then be able to produce a set of functional specifications to shape and size a solution<br><br>In our original thinking we were going to wait until transfer credit is cleaned up to start this but the analysis piece can be done in parallel with the transfer credit clean up/process reengineering. | Establish a prototype for the Self-Service Evaluate My Transfer Credit module. This prototype would then be evaluated by undergraduate admissions, academic affairs, advising, school leadership etc. as a sample of what can be done with prospective student self reported transfer data. After which functional specifications to shape and size a solution would be produced. | Student Technology Support | Medium | Q1 | 01/2012 | 09/2012 | Pending | Green - On Target, No Risk | Registration & Records |
| 81 | 263 | B | 3-LOCUS Enhancements | Special Handling for Deposits - continuing students | Special Handling for Deposits & Prepayments - develop a way of posting deposits/prepayments to student accounts in such a way that they are held in "suspense" for the relevant future term, and NOT applied to charges for any prior terms. Ideally, do not reduce the account balance when posted, but wait until the future term has started. See Anna Tsoung's summer '05 consulting rpt. for ideas. | Long standing request for Special Handling for Deposits & Prepayments - request calls for "posting" payments and deposits, but without reducing balance until the start of the appropriate future term. Eases the burden of accounting for future payments. | Continuous Service Development | Large | TBD | 08/2010 | TBD | Pending | Green - On Target, No Risk | Finance-Office of VP-CFO |
| 82 | 478 | B | 3-LOCUS Enhancements | Classes with variable credit hours | LOCUS Enhancements:<br>- Modification to registration for variable credit hours | Provide the ability to adjust the default hours in a variable credit hour class. Currently the system defaults to the minimum hours resulting in incorrect enrollments. | Academic & Faculty Support | Medium | TBD | 06/2011 | TBD | Pending | Green - On Target, No Risk | Registration & Records |
| 83 | 479 | B | 3-LOCUS Enhancements | Graduate Repeat Rules | LOCUS Enhancements:<br>- Review Graduate Repeat Rules, GPA Calc CS 9.0 didn't negate this request. | Insure that graduate students earn proper credit and grades for repeated classes by reviewing the repeat rules and implement changes as necessary. | Academic & Faculty Support | Medium | TBD | 07/2011 | TBD | Pending | Green - On Target, No Risk | Registration & Records |
| 84 | 481 | B | 3-LOCUS Enhancements | Thesis and Dissertation Committees in LOCUS | LOCUS Enhancements:<br>- Thesis and Dissertation Committees have titles working great and a place for the director, but committees are kept in a separate database. Can we use the advisors screens to keep records of whole committees and changes? | Incorporate Thesis and Dissertation Committee info in the advisor screens to eliminate the need for a separate database. | Academic & Faculty Support | Medium | TBD | 07/2011 | TBD | Pending | Green - On Target, No Risk | Registration & Records |
| 85 | 1224 | B | 3-LOCUS Enhancements | LOCUS Account Summary enhancements | Whenever financial aid or payment reversal is added or removed from a student's account it should be displayed on the account summary<br><br>This is a constant source of frustration for students and staff when attempting to determine the transactions on an account. Currently a student can not view when an award has been altered. For example if it is determined a grant should be reduced from $2,000 to $1,000 only the new amount $1,000 is reflected and a balance of $1,000 is created. The only way for the student to find out what happened is by calling the Financial Aid or Bursar Office. The staff view the account summary drill down on Account Details, then Item Details and hopefully find the correct term or terms. A classic example of this issue is Joyce Hwang 00001003832 who had her Fall 2007 Stafford Loan adjusted on 12/29/2010. Hunting down charges from two years ago is time consuming and frustrating for all involved. The adjustments are necessary but need to be clearly reflected to the student. | Self-service Account Summary for students provides an easy to understand account snapshot of current student account - payments, financial aid, and charges. However, the ability to see additional details has been shielded from student. Ideally, easy to understand transaction details - accessible from the summary account - would eliminate questions and confusion on the part of the student. | Student Technology Support | Medium | TBD | 07/2011 | TBD | Pending | Green - On Target, No Risk | Office of The Bursar |
| 86 | 1276 | B | 3-LOCUS Enhancements | LOCUS enhancement - medium priority | We would like a means to document, track and route contacts with students to help facilitate customer service and improve efficiencies. Student account advisors in particular could use this as a means to route phone calls, e-mails and other correspondences to appropriate referrals. This would enable to them to verify if a proper follow-up was made and the student's question addressed. | Contact Log is a Loyola customization of LOCUS for Financial Aid. Other University departments are interested in adapting this type of customization. Appropriate sharing of contact logs between departments is a major design consideration. | Administrative Initiatives | Medium | TBD | 11/2011 | TBD | Pending | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Office of The Bursar |

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| 87 | 1337 | B | 3-LOCUS Enhancements | LOCUS - FA Select for Packaging | Financial Aid GAP solution FA03 was originally created to support Loyola's 2-step award letter (first estimate, then final) process by flipping flags at the appropriate times. It has since evolved into a "traffic cop" or "gatekeeper" which determines the correct current status for student processing, based on meeting defined conditions. | A custom batch program is used to select/deselect students for Financial Aid packaging. The current program has multiple complex criteria which have become difficult to know why particular students are selected/de-selected. Current request is to streamline the process and implement new criteria. | Administrative Initiatives | Medium | TBD | 09/2010 | TBD | On Hold | Green - On Target, No Risk | Financial Assistance |
| 88 | 1499 | B | 3-LOCUS Enhancements | Administrative Initiatives | Allow SF Power Users the ability to edit the 1098T flag on the Item Type Amount Edits Tab.<br><br>On the Item Type set-up screens there is a tab labeled Amount Edits. There is a flag on this page called 1098-T Eligible. This flag is editable for Charge Classifications but Payment, Waiver or Financials Aid Item Types. This flag needs to be turned back on so that the user can control and decide which item types are allowed to be 1098T eligible and which are not eligible. | Delivered code does not allow all item types to edit a 1098-T designation. Student Finance wishes to test more flexibility in designating/un-designating item types (i.e. - types of charges/payments) as 1098-T eligible. | Administrative Initiatives | XSmall | TBD | 05/2011 | TBD | In Progress | Green - On Target, No Risk | Finance-Office of VP-CFO |
| 89 | 1533 | B | 3-LOCUS Enhancements | LOCUS Enhancements | FA Batch Process ScoreCard. OSFA needs a quick & easy way to find out why a student was not packaged - this is usually because a custom process found an error or exception condition. The plan is to imbed code in various customizations that write to a table during logical "forks" in processing. The integrated results can then be queried or viewed online. | A significant milestone in the Financial Aid process is the offer of a package of aid to the students. As students and parents submit new or revised information, the package may or may not change. An important customer service component requires quick and easy access by OSFA staff to know where the student is at in the process. This customization will offer significant improvements in accessing the status of the students financial aid packaging process. | Continuous Service Development | Medium | TBD | TBD | TBD | On Hold | Green - On Target, No Risk | Financial Assistance |
| 90 | 1633 | B | 3-LOCUS Enhancements | Extended Drop Exclusions for Students | After the last day for add/drop (in the Fall and Spring), certain populations of full-time Undergraduate students are not allowed to drop any classes via Self-Service (e.g. - Athletes, Probation, UGRD Nursing, etc). They must seek assistance from their advisor.<br><br>This project is to automate the extended drop exclusion process, currently performed manually, for students. This process updates the student's minimum hours to equal their current enrolled hours for the term. This has the effect of not allowing a class to be dropped, unless the appropriate override is provided. | Selected populations of full-time Undergraduate students are not permitted to drop classes via self-service after the last day of Late Add/Change in the Fall and Spring. This process will automate the semi-manual updates completed each semester after the start of school. | Administrative Initiatives | Small | TBD | 09/2011 | TBD | New | Green - On Target, No Risk | Registration & Records |
| 91 | 1691 | B | 3-LOCUS Enhancements | LOCUS Enhancements | This project includes both Web Focus reports and queries needed for the Study Abroad Online Application. These include the MasterList reports for the various programs, Visa List for TBC, IIE Reporting, Emergency contacts and the Funnel Reports | This project includes both Web Focus reports and queries needed for the Study Abroad Online Application. These include the MasterList reports for the various programs, Visa List for TBC, IIE Reporting, Emergency contacts and the Funnel Reports | Administrative Initiatives | Medium | TBD | 01/2012 | TBD | New | Green - On Target, No Risk | International Programs & Serv |
| 92 | 1182 | B | 4-Construction Projects | infrastructure | Determine and upgrade areas with wireless access already to be upgraded to keep current with latest technology ( 802.11N technology ). | Determine areas with wireless access ready to be upgraded to keep wireless networks on current technology. Funded though the refresh initiative. | Infrastructure | Large | Q4 | 03/2010 | 06/2012 | In Progress | Green - On Target, No Risk | Information Services |
| 93 | 1505 | B | 4-Construction Projects | Provide Technology for New Cuneo Hall Academic Building | Coordinate the development and installation of several small to large size classrooms, conference rooms, and digital signage locations. Still waiting on drawings for lower level and fourth floor. | This project benefits the university by providing a new academic building containing the latest technology for teaching and learning. It replaces Damen Hall which came down fall 2010. | Academic & Faculty Support | Large | Q1 | 01/2011 | 08/2012 | In Progress | Green - On Target, No Risk | Facilities-Office of VP |
| 94 | 1347 | B | 4-Construction Projects | Student Union | Coordinate the development and installation of technology for seven classrooms, six group study rooms, four digital signage locations, and one multipurpose room during construction of the new Student Union. | This project benefits the university by providing students with spaces in which they can pursue co-curricular life. | Student Technology Support | Medium | Q4 | 06/2010 | 06/2013 | In Progress | Green - On Target, No Risk | Facilities LSC |
| 95 | 1348 | B | 4-Construction Projects | Provide Technology for the Halas Sports Center Renovation | Coordinate the development and installation of technology for three small conference rooms, one large conference room, one recreation room, one new digital signage location, and upgrade one existing digital signage location during renovation of the Halas Sports Center. This project will be completed in two phases. | This project benefits the university by providing students with spaces in which they can pursue co-curricular life. | Administrative Initiatives | Medium | Q1 | 06/2010 | 09/2014 | In Progress | Green - On Target, No Risk | Facilities LSC |
| 96 | 1427 | B | 4-Construction Projects | Provide Technology for New Law School Space in Corboy Law Center 13-14th Fl | Coordinate the development and installation of technology for classrooms and conference rooms during construction of the new Law School space on CLC 13-14th floors. | This project benefits the university by providing the Law School with additional electronic classrooms and conference rooms on CLC 13-14th floors. | Academic & Faculty Support | Medium | TBD | 05/2011 | TBD | In Progress | Green - On Target, No Risk | Facilities-Office of VP |
| 97 | 1462 | B | 4-Construction Projects | Redeploy Existing Equipment to New Payroll Conference Room on LT 6th Floor | Redeploy equipment from LT 605 to the new Payroll conference room located on the same floor. | This project benefits the university by providing the Payroll office with a conference room equipped with necessary presentation technology for conducting meetings. | Administrative Initiatives | Medium | TBD | 11/2010 | TBD | On Hold | Green - On Target, No Risk | Facilities-Office of VP |

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| 98 | 1674 | B | 4-Construction Projects | Redeploy Equipment from School of Communication 223 to 003 | Redeploy the equipment from SOC 223 to 003. This will convert 223 into a store room and 003 into a full-size electronic classroom. Remove monitor in 223 and return to SOC. | This project benefits the university by providing SOC with a larger electronic classroom. | Academic & Faculty Support | Medium | TBD | 11/2011 | TBD | In Progress | Green - On Target, No Risk | Facilities WTC |
| 99 | 1580 | B | 5-Security Projects | continuous Service Development | This is a two phase project that will test and implement new and existing functions of Advance Security Option (ASO). This project will start with the implementation of ASO for 10G development/test databases. The following are features that will be implemented in the 10G environment: Backup and export encryption Network encryption  The second phase will be to implement the ASO features on all 11G databases. These functions include: TDE (transparent data encrypting) at all levels Network encryption Backup and export encryption (data at rest on physical storage and in backups). | This will provide additional security of data on databases, tapes and drives. Also it provide new functionality to encrypt the data that travels through the network. | Continuous Service Development | Large | Q1 | 06/2011 | 07/2012 | In Progress | Green - On Target, No Risk | Information Services |
| 100 | 1681 | B | 6-Housing / Scheduling Projects | Learning Community Program Request | a) All students would be required to indicate their interest in the learning community program within Next Stop. b) Students that indicate that they are interested in a learning community would complete their housing application and learning community application within Next Stop. c) Students that indicate that they are not interested in a learning community would continue through the CUITent RMS Student Web Application. d) An interface to input the data collected in Next Stop into RMS is also required. | a) All students would be required to indicate their interest in the learning community program within Next Stop. b) Students that indicate that they are interested in a learning community would complete their housing application and learning community application within Next Stop. c) Students that indicate that they are not interested in a learning community would continue through the CUITent RMS Student Web Application. d) An interface to input the data collected in Next Stop into RMS is also required. | Student Technology Support | Small | TBD | 12/2011 | TBD | New | Green - On Target, No Risk | Residence Life |
| 101 | 951 | B | 8-Advancement | Grad/Rome Merge Process | Perform a total re-examination of the grad and Rome merge processes to provide more accurate and timely information than is currently being loaded. This will enhance Advancement's ability to solicit this audience. The redesign is necessary to take advantages of updated capabilities in Advancement and in the Oracle database software. This will provide increase processing efficiency and provide for more accurate data loads with greater frequency. The project will require--but not be limited to--identifying and remapping existing data; identifying and mapping data not currently being captured; attempting to make the load less manual in nature; and increasing the frequency of the loads from quarterly to weekly. This project replaces PSS numbers 355 and 382. | Perform a total re-examination of the grad and Rome merge processes to provide more accurate and timely information than is currently being loaded. This will enhance Advancement's ability to solicit this audience. The redesign is necessary to take advantage of updated capabilities in BSR Advance and in the Oracle database software. This will provide increase processing efficiency and provide for more accurate data loads with greater frequency. | Administrative Initiatives | Medium | Q2 | 05/2009 | 12/2012 | On Hold | Green - On Target, No Risk | Development & Donor Services |
| 102 | 1574 | B | 9-Student Experience/Portal Improvements | Administrative Initiatives | Produce a customized report with loan indebtedness, projected repayment, etc. to be used in conjunction with the Financial Literacy program. | Produce a customized report with loan indebtedness, projected repayment, etc. to be used in conjunction with the Financial Literacy program. | Administrative Initiatives | Small | Q3 | 03/2011 | 01/2012 | In Progress | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Financial Assistance |
| 103 | 1659 | B | 11-Enterprise Content Management | ECM / Imaging Implementation | Provide an ECM Pilot for Facilities that is focused on document storage and distribution (mainly for construction plans and renderings). Facilities will review the ECM pilot in order to determine if they will want to move forward with this for their department. | Provide an ECM Pilot for Facilities that is focused on document storage and distribution (mainly for construction plans and renderings). Facilities will review the ECM pilot in order to determine if they will want to move forward with this for their department. | Continuous Service Development | Medium | Q3 | 09/2011 | 01/2012 | In Progress | Green - On Target, No Risk | Facilities-Office of VP |
| 104 | 1263 | B | 11-Enterprise Content Management | ECM / Imaging Implementation | ECM - Vault Records Implementation. This project will capture the tasks and activities associated with the ECM implementation for Vault Records. This is Phase 2 of the ECM implementation activities for Registration and Records. | ECM - Vault Records Implementation. This project will capture the tasks and activities associated with the ECM implementation for Vault Records. This is Phase 2 of the ECM implementation activities for Registration and Records. | Continuous Service Development | Medium | Q4 | 03/2010 | 06/2012 | On Hold | Green - On Target, No Risk | Registration & Records |
| 105 | 1677 | B | 11-Enterprise Content Management | Enterprise Content Management | ECM - This project will capture the activities associated with ECM implementations in several schools, colleges or departments. Registration and Records is working with the schools to identify opportunities to remove paper files. If the information is not available through LOCUS, then DocFinity is an option to "digitize" the students file. This will be an ongoing effort. | Removing paper files and / or digitize paper files has several benefits which this project will achieve as more and more departments are converted to DocFinity. Some of those benefits include: (1) Increase security of student information; (2) Enhance utilization of the Student Information System (LOCUS); (3) Freeing-up office space currently being used to store paper documents; and (4) enhanced ability to share student files through-out the University. | Continuous Service Development | Small | Q2 | 11/2011 | 12/2012 | In Progress | Green - On Target, No Risk | Provost's Office |

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| 106 | 1356 | B | 11-Enterprise Content Management | ECM / Imaging Implementation | ECM - Health Law. This project will consists of the tasks and activities associated with the implementation of DocFinity within the Institute for Health Law. They will primarily by archiving old case files (back scanning)and then scan Faculty and Student files. | This project enables Health Law to permanently store and archive old case files, thereby freeing up current storage space. Imaging Student files improves access to files and speeds up the processing. Imaging Faculty files improves the access and security of this information. | Continuous Service Development | Small | TBD | 06/2011 | TBD | Pending | Green - On Target, No Risk | School of Law:Inst Health Law |
| 107 | 1538 | B | 11-Enterprise Content Management | ECM / Imaging Implementation | ECM - Grad School of Nursing This project will capture the tasks and activities for the ECM implementation for the Graduate School of Nursing. This project will leverage the implementation activities that were completed for the Graduate School. Scanning, indexing, and hardware needs will be considered for this effort. | This project addresses the need for additional ECM functionality for the Graduate School of Nursing at LUMC to begin scanning current student documents expediting the capture, storage and retrieval of information. Once underway, the potential exist to implement additional process improvements within this department. | Continuous Service Development | Medium | TBD | 02/2011 | TBD | In Progress | Green - On Target, No Risk | Nursing: Graduate Programs |
| 108 | 1581 | B | 12-Online Applications | Maroon & Gold Society Online Application | Move the application process for the Maroon & Gold Society to an online process, similar to the Alpha Sigma Nu Application. The system should: 1) provide a form for Faculty, staff & students to nominate rising seniors. Data fields from the form would be stored in a database. 2) provide a form to be completed by the eligible, nominated students, with the ability to upload a resume. 3) provide an administrator view that would allow the department manager to see who had completed the nomination. SSR and additional documentation is in N:\ITSprojects\Projects\Systems Implementation & Consulting\PSS-1581-Maroon and Gold Society Online Application-a.brenke | The Maroon & Gold Society is the premier undergraduate organization at Loyola. Administrated out of the Vice President for Student Developments Office, these students serve as ambassadors for Loyola in many ways. The addition of an electronic application process would greatly streamline the selection of this elite group of students. | Student Technology Support | Medium | Q3 | 07/2011 | 01/2012 | Pending | Green - On Target, No Risk | Student Development - Office |
| 109 | 1617 | B | 14-DW/BI Projects | Administrative Initiatives | Convert Institutional Research WebFOCUS report jobs that, when run, consume a large portion of the servers processor to an ETL Process that will provide the same data, refreshed daily, that is more efficient and faster to query. Five different reports have been initially identified. | Convert Institutional Research WebFOCUS report jobs that, when run, consume a large portion of the servers processor to an ETL Process that will provide the same data, refreshed daily, that is more efficient and faster to query. Five different reports have been initially identified | Administrative Initiatives | Large | Q3 | 06/2011 | 01/2012 | In Progress | Green - On Target, No Risk | Institutional Research |
| 110 | 1516 | B | 15-Loyola Mobile Projects | Provide callers' GPS coordinates to Campus Safety | Develop a mobile application that will allow students (or anyone) to send their GPS coordinates to Security when they place a call to them. | Allow a caller to send their GPS coordinates to Campus Safety via their mobile device. This may help Campus Safety identify the callers location and provide assistance more quickly. | Administrative Initiatives | Small | TBD | 03/2011 | TBD | New | Green - On Target, No Risk | Facilities-Office of VP |
| 111 | 1657 | B | 17-Security Cameras | LUMA Security Camera Assessment | The ITS and Security Department to review the existing conditions of the LUMA security cameras, and will work with LUMA to address their security request for an upcoming museum assessment. | This project was initiated by LUMA, for ITS and Security to review their existing security camera system and status prior to an independent museum assessment that will be conducted in Spring 2011 (exact date not known). The team will review the existing systems, make any immediate adjustments and secure an independent security consultant to review the current system as well. | Infrastructure | Large | Q3 | 12/2011 | 02/2012 | In Progress | Green - On Target, No Risk | Loyola Museum of Art |
| 112 | 1576 | B | 17-Security Cameras | Infrastructure | This project will capture the activities and tasks associated with the assessment of the current camera infrastructure at LSC and WTC. This project will mainly focus on the Residence Halls as requested by Residence Life. | This project is initiated because of the need to update the infrastructure associated with the security cameras utilized at LUC. System capacity continues to be exceeded as LUC continues to grow and expand.<br><br>The project was divided into several components for tracking purposes (Phase 1A, Phase 1B and Phase 2). Phase 1A and 1B addressed the security items that could be updated with the ITS and Security Group for the Residence Halls as requested by Residence Life. Phase 2 will require for a capital budget to be submitted and approved in order for the additional work to proceed. This work is tentatively planned to include the addition of new cameras and updates to the servers and SANS's for the additional cameras. | Infrastructure | Large | Q3 | 05/2011 | 02/2012 | In Progress | Green - On Target, No Risk | Residence Life |
| 113 | 1692 | B | 17-Security Cameras | Parking Camera's | Parking has requested improvements to their operations through replacement of current cameras and additions of new ones. Parkings goal is to ensure they can accurately capture vehicles & their associated license plates as well as gain visibility in regards to the capacity of each lot they monitor. Additional input is needed from Campus Safety to ensure they're coverage needs are met within the lots. | Parking has requested improvements to their operations through replacement of current cameras and additions of new ones. Parking's goal is to ensure they can accurately capture vehicles & their associated license plates as well as gain visibility in regards to the capacity of each lot they monitor. Additional input is needed from Campus Safety to ensure they're coverage needs are met within the lots. | Infrastructure | Medium | Q3 | 11/2011 | 03/2012 | In Progress | Green - On Target, No Risk | Parking |

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| 114 | 1687 | B | 17-Security Cameras | Infrastructure | Review and recommend the location and number of cameras supporting the University as well as in specific areas such as LUMA, residence halls and parking lot locations. | This project will review the cameras functionality, their position, as well as their location insuring that faculty staff visitors and students are safe while on campus allowing for live, capture, retention, and playback of video. | Infrastructure | Large | Q4 | 10/2011 | 05/2012 | In Progress | Green - On Target, No Risk | Office of The President |
| 115 | 1656 | B | | Continuous Service Development | Phase 2 Implementation of Maroon & Gold Standards of Excellence (MAGSOE). | Phase 2 is to streamline the BlackBoard staff upload process for the Maroon and Gold; update organization addition and to update the participate addition to the training. | Continuous Service Development | Large | Q3 | 06/2011 | 01/2012 | In Progress | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Human Resources |
| 116 | 1641 | B | | Enhancements to Conflict of Interest Disclosure form | Enhancements for CID for next roll out on January 1, 2012. SSR pending. Total web team work: 11 hours; total DBA team work: 6 hours; total reporting work: estimate pending. 1) Grant Deans the same access like VPs and the Provost in the application, so they can view statuses of their employees forms, reroute, bypass and send e-mail reminders. 2)Interface the CID application interface with Lawson while the application is open to bring in employees that have been newly flagged to complete the CID form. 3) Provide Check Box for Not Applicable (N/A)or "please specify below" under each question on both forms 4) From an approver's view, display job title and department name of the filer 5) Allow approver to easily determine if forms they are reviewing are the short or long version. 6) Send approvers an email once a day notifying them that forms are waiting for their approval, rather than receiving individual notifications for each form waiting for approval. 7) Provide reports of data collected | Ensure continued success of the processing of Conflict of Interest Disclosure statements. | Administrative Initiatives | Small | Q3 | 10/2011 | 01/2012 | In Progress | Green - On Target, No Risk | Office of The President |
| 117 | 1425 | B | | Wellness Center system (PNC) - report development support | This is a request for designated assistance from ITS to develop templates for reports from Point and Click. In spite of the repeated training on report development from the vendor the department remains unable to consistently generate meaningful reports when needed. Project deliverables include: Develop set of template reports with lists of variables that can be interchanged.(January 2011) Train super users on developing reports. (January 2011) | Point N Click Electronic Medical Records (EMR) system is a complex system used by the Wellness Center with primary remote support from the vendor. Developing user defined reports is a capability not yet developed at Loyola. Client is requesting more direct ITS support to develop reporting templates using the vendor software. | Continuous Service Development | Small | Q3 | 09/2011 | 01/2012 | In Progress | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Wellness Center |
| 118 | 1640 | B | | Data collection for ACE | ACE (Achieving College Excellence) has been awarded a 5 year grant from TRIO-SSS (from the Department of Education) to provide assistance and services for at-risk students toward their success as Loyola undergraduates. Grant requirements include an annual report of detailed attributes of students. This data collection and reporting effort is supported by a third-party application package - Student Access from Heiberg Consulting, Inc. ITS has been requested to evaluate the solution for technical fit within the enterprise architecture and for adherence to information security policies. | Achieving College Excellence (ACE) is a grant-funded initiative to help first-generation, minority, and special-needs students succeed at Loyola. Grant requirements include detailed reports on student participation in services and academic outcomes. Technology solution will implement data collection tools that are secure and efficient. | Administrative Initiatives | Small | Q3 | 09/2011 | 02/2012 | In Progress | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Provost's Office |
| 119 | 1636 | B | | Web site to promote collaboration for Jesuit Higher Education Institutions | Build a database and web page for Jesuit Higher Education Institutions throughout the world. | Website will provide a platform for enhanced collaboration for Jesuit Higher Education Institutions. | Administrative Initiatives | Medium | Q3 | 09/2011 | 03/2012 | In Progress | Yellow - Target in Jeopardy, Risks Being Managed, Unknowns Exist | Office of The President |
| 120 | 1543 | B | | Conference Service software enhancement | Implement the Kinetics Solutions Bed and Breakfast application. KX B&B is an online booking application that provides an extension to the KX Residential module. This application would process payments through the external payment provider, Touchnet. The setup would include a vm web instance, and 2 to 3 (Live, Testing, and maybe Training) new smaller databases to store transactions. Kinetics Solutions would support the application. | Kinetics Kx is currently used to book and bill conferences at Loyola - LSC/WTC and LUREC. The vendor has enhanced the software with a new add-on module - BnB (Bed n Breakfast). This module will be web-enabled allowing conference attendees to request and pay for overnight accommodations. | Administrative Initiatives | Medium | Q3 | 03/2011 | 03/2012 | In Progress | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Conference Services |

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| 121 | 1471 | B | | SQL Server upgrade to 2008 | An upgrade to SQL Server 2008 will provide ITS with the technology and capabilities needed to manage the increasing challenges of managing the growing number of MS SQL Server databases; and deliver secure, reliable, and scalable database applications to our clients. SQL Server 2008 is a significant product release that delivers many new features and improvements, making it a more robust RDBMS that can be considered as a viable platform option for enterprise systems that is less expensive than an Oracle RDBMS.<br><br>It would benefit the University to upgrade all existing SQL Server 2005 databases to 2008 in a phased approach. This project will upgrade all 44 production and test MS SQL 2005 databases for the 12 applications that they support. | MS SQL Server 2005 database platform is reaching end of life. Microsoft will cease enhancements to this RDBMS (Relational Database Management System); no new service packs (security and database fixes) will be issued as of 4/12/2011. Microsoft will continue to provide extended support through 4/12/2016. Extended support requires additional fees and provides support only for outage related to database errors/problems | Continuous Service Development | Large | Q4 | 12/2010 | 04/2012 | In Progress | Green - On Target, No Risk | Information Services |
| 122 | 1662 | B | | Lawson Applications Upgrade | LUMC IT is anticipating upgrading Lawson Applications from version 9.0.0 to 9.0.1 in Spring 2012. The upgrade will need to include testing of interfaces and connections between LUC & LUMC. | LUC ITS will need to test and verify that the interfaces and database views to/from the Lawson applications are working properly in order to insure continued proper functioning of LUC applications that are dependent on Lawson data. | Administrative Initiatives | Small | Q4 | 03/2012 | 05/2012 | Pending | Green - On Target, No Risk | Finance-Office of VP-CFO |
| 123 | 1148 | B | | Kinetics Conf Svc Interface | A new interface is being developed by Kinetics to transmit the event bookings from R25 to Kinetics. R25 will be used as the source of truth for event bookings. The purpose of this interface is to keep the Kinetics system in sync with the events booked in R25. Testing will need to be completed to test the interface functions according to the requirements and satisfies the business needs. | Conference Services uses Kinetics Kx to market, schedule, bundle and bill for services for all external and internal conferences at the University. Current, manual processes require a review of available spaces in R25 Room Reservation system. A reliable interface from R25 to Kx would assist Conference Services in planning conferences at LUC. | Continuous Service Development | Medium | Q4 | 01/2011 | 05/2012 | On Hold | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Conference Services |
| 124 | 1163 | B | | Loyolabook-like application for Law students | The Law School Student Bar Association in the past has created a paper version of a Law Student Directory. We would like to talk with you to explore the possible options for creating an online Law Student opt-in directory containing the name of the student, their photo and possibly phone number and address. The exact fields would need to be determined by the Law School administration before we go forward with this project.<br><br>We would want the directory to only be available to Law School students only and possibly some Law faculty and staff. The directory should be online and as Larry mentioned in his email it may possibly be either within LOCUS or linking from the LOCUS portal. That is what we want to know more about the possibilities of doing. | Online Law Student opt-in directory containing the name of the student, their photo and possibly phone number and address. | Student Technology Support | Small | Q4 | 01/2012 | 06/2012 | Pending | Green - On Target, No Risk | Law Computing |
| 125 | 1399 | B | | Undergraduate Application Enhancements | Continuation of PSS-1246: Additional enhancements for the undergraduate admission application for the 2010-2011 admission cycle. Further enhancements include:<br>- Admin Site upgrades<br>- Direct AppCheck link<br>- Archiving inactive term data<br>- New DB table to automate "insta-finalize" | Enhancements will help reduce the need for manual intervention in managing applications. | Administrative Initiatives | Medium | Q1 | 03/2010 | 07/2012 | On Hold | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Enrollment Management |
| 126 | 897 | B | | Emergency Response website | Creation of a website/intranet to house Emergency Response materials and departmental plans. Site will likely require some tiered authentication with some pages being publicly accessible, some internally accessible, and a smaller group with restricted access to a named group of people. | Creation of a website/intranet to house Emergency Response materials and departmental plans. Site will likely require some tiered authentication with some pages being publicly accessible, some internally accessible, and a smaller group with restricted access to a named group of people. | Continuous Service Development | Small | Q1 | 01/2009 | 08/2012 | On Hold | Green - On Target, No Risk | Facilities LSC |
| 127 | 403 | B | | Enhance FIS-PT reporting | The CAS budget office needs a report extracted from FIS-PT that would allow them to do their budget projections effectively each term. The additional data elements needed for this are in LOCUS. | The CAS budget office needs a report extracted from FIS-PT that would allow them to do their budget projections effectively each term. | Academic & Faculty Support | XSmall | TBD | 07/2006 | TBD | Pending | Green - On Target, No Risk | Provost's Office |

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| 128 | 700 | B | | Directly update LOCUS and Blackboard with Rambler Bucks requests | Enhancements to the Rambler Bucks charge authorization system. Currently, requests are collected on the web form and then entered manually in PeopleSoft and Blackboard. The new functionality requested would provided automated processes. Primary request is to post amount of Rambler Bucks requested by student to their account in PeopleSoft. Secondary request is to load Rambler Bucks amount into the Blackboard Transaction system. | Reduce the need for Bursar staff to manually post amounts to the students account in PeopleSoft and CBORD | Administrative Initiatives | Small | TBD | 01/2009 | TBD | Pending | Green - On Target, No Risk | Campus Card Office |
| 129 | 963 | B | | Website for Council of Regents | Create a website for the Council of Regents that is very similar to the BOT website. | Create a website for the Council of Regents that is very similar to the BOT website. | Continuous Service Development | Small | TBD | 10/2010 | TBD | Pending | Green - On Target, No Risk | Office of The President |
| 130 | 1245 | B | | Provide online applications for additional ugrad programs | Develop the remaining Application types as Online Applications. These currently reside in a variety of formats, predominantly developed with Coldfusion by ESRR. Create WebFocus reports New Application Types to be added -Re-admits -Non-Degree -Pre-Collegiate Summer Scholars -Summer Programs -Summer Business -ABSN -OIP Applications   On 9/3/10, Tim Heuer authorized deferring this project until the summer 2011 updates to undergrad admission app. Placed project On Hold in PSS as of 9/17/10. | Provide an easier way for admitted students to apply for special programs and scholarships. Expand the number of programs available online, thereby reducing the need for paper applications. | Student Technology Support | Medium | TBD | 02/2010 | TBD | On Hold | Green - On Target, No Risk | Enrollment Management |
| 131 | 1338 | B | | Automation of the budget transfer process | Develop an application to automate the budget transfer process and establish a chain of approval related to the reclassification of budgeted funds within the University. | Automate the budget transfer process, which will eliminate the need for paper forms, and provide improved audit trail and history. | Administrative Initiatives | Medium | TBD | 09/2010 | TBD | On Hold | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Financial Planning |
| 132 | 1431 | B | | UVID Administration for Support Community | NAP usage has grown beyond initial system design. More robust functionality needed to manage volume of requests, enhance user interface, improve re-enrollment process, and improve interface with LUWARE/IDM3 and LOCUS.   Will require assistance from Web Development team and Database/BI team. | Provisioning of Universal ID's (UVIDs) for students, faculty and staff is triggered by appropriate business events as recorded in Lawson Human Resources and/or LOCUS Student Information System. Provisioning for contractors, consultants, vendor support, visiting scholars and many other categories of University guests and support is administered via an inhouse developed system known as Non-Affiliated Persons (NAP). The NAP system has grown in use and certain aspects are difficult to manage with current functionality. Some goals for this re-design include: - Enhanced user interface - Improved re-enrollment process - De-centralized administration - ITS resources granted appropriate for user group - Improved integration with LUWARE/IDM3 and LOCUS | Administrative Initiatives | Medium | TBD | 10/2010 | TBD | On Hold | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Info Services: Office of VP |
| 133 | 1503 | B | | RMS Check-in/check-out | Residence Life would like to automate the student check-in and checkout process by implementing a mobile process. The mobile process will utilize mobile devices, smart phones, tablets, laptops, etc. It will also allow a quicker interface to RMS data and inventory data that are relevant to housing. A mobile solution will be implemented that will allow for a more efficient and accurate process. The current process is a manual paper process which takes two weeks to complete. A mobile solution would allow reduce the amount of paper, time and errors for students checking in and checking out of Loyola housing. This process would also allow RAs and students to establish better relationships. | Residence hall check-in and check-out is currently paper-intensive. This causes unacceptable delays in posting charges related to room assessment charges upon check-out. Also, the check-in and check-out processes are labor intensive. | Continuous Service Development | Medium | TBD | 04/2011 | TBD | In Progress | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Residence Life |

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| 134 | 1551 | B | | Administrative Initiatives | Create a new Campus Safety Crime Log to replace existing Police Log. Safety would like something modeled on http://www.emich.edu/publicsafety/dpscrimelog.php and which adheres to the Clery Act. Allow searches of crimes up to 60 days, allow public to view one day at a time or a range of days. Must store up to 7 years worth of stats which administrators could pull on request. Fields to display: Clery requires Classification (theft, robbery etc), Case Number, Date and Time Reported, Date and Time Occurred, General Location, Disposition. Ability to have results sorted by the incident number and by date. For administrative internal purposes, having "entered by", "date entered", and "last edited" fields would also be helpful. Ability to run reports and search for range of dates, as well as locations. Administrative ability to edit and delete entries. | Federal law (Clery Act) requires that schools post the crime activity around the campus for 60 days from the report of the crime. This site allows Security to input and update this activity. | Administrative Initiatives | Small | TBD | 03/2011 | TBD | In Progress | Green - On Target, No Risk | Campus Safety LSC |
| 135 | 1559 | B | | Enhancements to LUROP Application | Critical updates, revisions, and additions to LUROP online application, which was built by IT during fall 2010/winter 2011. | Provide enhancements to the LUROP on-line application. Having the application online streamlines and simplifies the process for students, and makes the process of reviewing applications easier for the committee and application decisions more timely. | Academic & Faculty Support | Small | TBD | 06/2011 | TBD | Pending | Green - On Target, No Risk | Center for Experiential Learn |
| 136 | 1628 | B | | Database for all LUC Key and Lock information | Scope of Project is to create a data base to enter all key and lock information to include the key code, , building and room number, how many keys have been issued and to who they were issued on what date. | This system will provide for managing and storing information for keys, locks, and locations. This will replace the 20+ notebooks that each contain a subset of this information, and that is entered by hand. | Administrative Initiatives | Medium | TBD | 08/2011 | TBD | New | Green - On Target, No Risk | Campus Safety LSC |
| 137 | 1645 | B | | Enhancements to SSP for FY'12-13 cycle | Enhancements for Staff Salary Planning, including the following: 1) allow admins to reset finalized flag 2) allow admins to modify merit allocation amount for positions 3) modify data load to exclude additional employee status codes 4) modify data load to reference salary_class  SSR received. | Enhancements to SSP will help streamline HR Compensation's use of the SSP tool during the salary planning process. | Administrative Initiatives | XSmall | TBD | 09/2011 | TBD | In Progress | Green - On Target, No Risk | Human Resources:Compensation |
| 138 | 1682 | B | | Extend BookNow capability | This project is to extend the current functionality of the BookNow application which interfaces from LOCUS to eFollett. The current functionality is limited to WTC and LSC courses only. We would be making a change to allow students to order courses for Online (ONLN) and Offline (OFFL) courses (courses with a designated campus of TBD). | This project is to extend the current functionality of the BookNow application which interfaces from LOCUS to eFollett. The current functionality is limited to WTC and LSC courses only. We would be making a change to allow students to order courses for Online (ONLN) and Offline (OFFL) courses (courses with a designated campus of TBD). | Administrative Initiatives | Small | TBD | 12/2011 | TBD | In Progress | Green - On Target, No Risk | Campus Card Office |
| 139 | 1683 | B | | Extend BookLook Capabilities | This project is to extend the current functionality of the BookLook application which interfaces from LOCUS to eFollett. The current functionality is limited to WTC and LSC courses only. We would be making a change to allow students to view Text Details for Online (ONLN) and Offline (OFF) courses. | This project is to extend the current functionality of the BookLook application which interfaces from LOCUS to eFollett. The current functionality is limited to WTC and LSC courses only. We would be making a change to allow students to view Text Details for Online (ONLN) and Offline (OFF) courses. | Administrative Initiatives | Small | TBD | 12/2011 | TBD | In Progress | Green - On Target, No Risk | Registration & Records |
| 140 | 1385 | C | 3-LOCUS Enhancements | Drop to Zero Hours | Design and implement an automatic process that will detect a 'WITHDRAWAL' of all classes for students against many and varied scenario's. This process should also provide an alerting mechanism to provide all interested parties with notification of students who have dropped to zero hours worth of enrollment. | Notification to various administrative offices for students who drop classes will improve services to students. | Student Technology Support | Small | Q2 | 08/2010 | 12/2012 | On Hold | Green - On Target, No Risk | Registration & Records |
| 141 | 640 | C | 3-LOCUS Enhancements | LOCUS Enhancements | LOCUS Enhancements: - Requested Rooms report over time by department and related reporting. | Create report for history of academic spaces requesting room capacity, enrollment limit, and actual enrollment. To be used to review requests for room sizes and improve utilization of class rooms. | Administrative Initiatives | Medium | TBD | 05/2007 | TBD | Pending | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Provost's Office |
| 142 | 1216 | C | 3-LOCUS Enhancements | Data Maintenance Query for Academic Advisement Requirements | The request is to have a new query developed for the PeopleSoft Query Manager derived from the LOCUS Academic Advisement module. Query to be titled: LU_AA_RQ_MULTIPLE_LINE_ITEMS  Develop a new query to be placed in the PeopleSoft Query Manager for the purpose of ongoing evaluation and data maintenance within the Academic Advisement Module. The results will be reviewed as a guide to reconfigure complex requirements in order to simplify output view. | Managing complex academic requirements in LOCUS can be assisted with Query Manager tool which help AA Team to identify requirements and/or students with specific requirements that need review. | Administrative Initiatives | Small | TBD | 01/2010 | TBD | Pending | Green - On Target, No Risk | Academic Advising and Service |

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| 143 | 1316 | C | 3-LOCUS Enhancements | LOCUS Item Type summary by Term | Item Type Summary by Term - The debits and credits for the same Item type for each term make this screen had to read when one is only interested in a Summary the term's activity. We modified the Account Summary page to show the SF_ACCT_TERM view to make things clearer to students, but occasionally it is useful to see term specific Charges and Financial Aid in a Summary Form by Item Type using the ITEM_TERM. | Students and parents have access to a modified Account Summary page to show a convenient easy-to-read summary of charges, financial aid and payment. This new development would provide greater detail to students and parents while maintaining the easy-to-read standard. | Student Technology Support | Medium | TBD | 06/2010 | TBD | New | Green - On Target, No Risk | Office of The Bursar |
| 144 | 1663 | C | 3-LOCUS Enhancements | LOCUS Enhancements | Provide a batch process to delete term activation records that are not necessary and are not attached to enrollment, test, transfer, or financial data. | With the first J-Term, all current active Undergraduates were Term Activated for this 2-week term - a pre-requisite for registration for classes in the term. Since only 250 - 300 students are expected to register for the term, most students will not utilize this record. A cleanup of un-used Term Activation records at the appropriate time will make the Student Center more user-friendly and help to avoid inadvertent errors. | Academic & Faculty Support | Small | TBD | 11/2011 | TBD | New | Green - On Target, No Risk | Registration & Records |
| 145 | 1666 | C | 4-Construction Projects | Install Apple Lecture Capture Solution in Corboy Law Center Annex 423 | Coordinate the installation of a pilot lecture capture solution in CLC Annex 423. The systems allows for screen content and video to be captured and encoded as a single media file. This will be the second classroom put online as part of this pilot project. | This project benefits the university by expanding a pilot lecture capture solution. This is the second classroom to go online as part of the pilot project. The first is Mundelein 508. | Academic & Faculty Support | Small | Q3 | 10/2011 | 01/2012 | In Progress | Green - On Target, No Risk | Registration & Records |
| 146 | 1128 | C | 4-Construction Projects | Infrastructure | Initiative to gather information about all telecom closets. Information is to include things like type of cabling, ventilation, lighting, power, shared occupancy, etc. The inventory will include photos of the closets. | Assessment of telecommunication infrastructure closets across Lake Shore and Water Tower to determine budget requirements for environmental upgrades. | Infrastructure | Medium | Q3 | 09/2009 | 01/2012 | In Progress | Green - On Target, No Risk | Information Services |
| 147 | 1527 | C | 4-Construction Projects | Upgrade Capability for Adobe Connect Utilization in Lewis Tower 1103 | Evaluate options for Adobe Connect small group conferencing LT 1103. Upgrade current technology for utilization. | This project benefits the university by providing the School of Education with a conference room equipped to host webinars. | Academic & Faculty Support | Large | TBD | 01/2011 | TBD | In Progress | Green - On Target, No Risk | School of Education |
| 148 | 1528 | C | 4-Construction Projects | Refresh Projectors in Dumbach Hall 230 and 231 | Replace five-year old projectors and update coding for Crestron control system. | This project benefits the university by upgrading the projection system in two Dumbach Hall general purpose classrooms. | Academic & Faculty Support | Small | TBD | 02/2011 | TBD | In Progress | Green - On Target, No Risk | Registration & Records |
| 149 | 1635 | C | 4-Construction Projects | Provide Technology for Lewis Towers 7th Floor Conference Room | Coordinate the development and installation of technology for the new Finance and General Counsel conference room. | This project benefits the university by providing Finance and General Counsel with an updated conference room to hold meetings. | Administrative Initiatives | Large | TBD | 08/2011 | TBD | In Progress | Green - On Target, No Risk | Facilities-Office of VP |
| 150 | 1655 | C | 4-Construction Projects | Refresh Classroom Projectors in CLC, MH, CC, and LSB | Replace degrading projectors and update Crestron coding in CLC 901; MH 324, 330, 340; CC 210; and LSB 202, 203. | This project benefits the university by upgrading the projection system in nine general purpose classrooms. | Academic & Faculty Support | Small | TBD | 10/2011 | TBD | In Progress | Green - On Target, No Risk | Registration & Records |
| 151 | 1660 | C | 4-Construction Projects | Refresh Projector in Beane Hall MPR | Replace degrading projector and update Crestron coding in LT Beane Hall. | This project benefits the university by upgrading the projection system in a highly visible multi-purpose space. | Academic & Faculty Support | Small | TBD | 10/2011 | TBD | In Progress | Green - On Target, No Risk | Registration & Records |
| 152 | 1097 | C | 5-Security Projects | Enhancements to CMR application | Enhancements to CMR application: Complete requested design enhancements to the Change Management application's web form to capture additional information, efficiently utilize whitespace and provide a smoother routine during the review of change requests at the bi-weekly meetings. | Enhance Change Management Request (CMR) application to collect additional data, and improve usability. | Administrative Initiatives | Small | Q3 | 12/2009 | 01/2012 | In Progress | Green - On Target, No Risk | Information Services |
| 153 | 1116 | C | 9-Student Experience/Portal Improvements | Network Enhancement | Cell phone coverage. Investigate the opportunity of improving on cell phone coverage within 5 buildings at the LSC: Santa Clara, IC, Sullivan Center, Mertz, and SLLC. | Currently cell phone coverage along the lake front is poor. Several avenues have been explored to improve service, such as increased number of cell sites, improved line of site to cell towers and implementing a distributed antenna system (DAS). | Continuous Service Development | Medium | Q4 | 09/2008 | 05/2012 | In Progress | Green - On Target, No Risk | Information Services |
| 154 | 970 | C | 11-Enterprise Content Management | ECM / Imaging Implementation | ECM Implementation - Bursar (CD conversion) | Implement DocFinity and ECM processes in support of the backscanning needs for the Bursar's office. (CD conversion) | Continuous Service Development | Small | TBD | 01/2011 | TBD | Pending | Green - On Target, No Risk | Office of The Bursar |
| 155 | 1196 | C | 11-Enterprise Content Management | ECM / Imaging Implementation | ECM - Wellness Center Implementation | Wellness Center has expressed a need to implement imaging for their business processes. The analysis and ECM implementation activities for DocFinity will be captured and tracked under this PSS #. | Continuous Service Development | Medium | TBD | 06/2011 | TBD | Pending | Green - On Target, No Risk | Wellness Center |
| 156 | 1197 | C | 11-Enterprise Content Management | ECM / Imaging Implementation | ECM - Provost Office Implementation | The Provost Office has a need for ECM. They have "hard copy" files that need to be scanned and indexed in order to improve their processes and provide back-ups for this data. This PSS # will track and capture the activities associated with this implementation efforts. | Continuous Service Development | Medium | TBD | 06/2011 | TBD | Pending | Green - On Target, No Risk | Provost's Office |

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| 157 | 1357 | C | 11-Enterprise Content Management | ECM / Imaging Implementation | ECM - Conference Services. This project will consists of the tasks and activities that support the DocFinity implementation for Conference Services | This project supports the efforts to enable Conference Services to provide easy access to information across multiple campus and to reduce the need to share paper documents. | Continuous Service Development | Small | TBD | 07/2010 | TBD | On Hold | Green - On Target, No Risk | Conference Services |
| 158 | 1458 | C | 11-Enterprise Content Management | ECM / Imaging Implementation | ECM - This project will capture the tasks and activities associated with the implementation of additional ECM functionality within Advancement. | Advancement has a need to image paper doc and automate current process to improve operational efficiencies. | Continuous Service Development | Medium | TBD | 08/2010 | TBD | On Hold | Green - On Target, No Risk | Development & Donor Services |
| 159 | 1537 | C | 11-Enterprise Content Management | ECM / Imaging Implementation | ECM Implementation School of Business - This project will capture the ECM Implementation for the School of Business, leveraging what was developed during the Advising implementation. The project will include purchasing and installing a new scanner for scanning, indexing and possible workflows. | This project addresses for the add of more ECM functionality with SOB to begin scanning current student documents expediting the capture, storage and retrieval of information. Once underway, the potential exist to implement additional process improvements within the SOB. | Continuous Service Development | Small | TBD | 02/2011 | TBD | In Progress | Green - On Target, No Risk | School of Business |
| 160 | 1468 | C | 12-Online Applications | Provide service excellence. | Install and customize the WebLogic Suite software to create a structured environment for the development and deployment of on-line web applications. Because of the complexity of this project there will be a distinct project for creating the production environment. | Implementing WebLogic suite will create a standardized environment for the development, deployment and execution of web based on-line Java programs. This environment is supported by Oracle and replaces our current system based on open-source solutions. Support from Oracle gives us professional backing for new features, debugging and simply keeping up with changing technologies. The WebLogic Suite software provides enhanced features for source control and debugging. When fully implemented it will reduce the time and effort needed to maintain our on-line applications. | Continuous Service Development | Large | TBD | 07/2010 | TBD | In Progress | Green - On Target, No Risk | Information Services |
| 161 | 1286 | C | 12-Online Applications | Student Technology Support | This project will upgrade the MAXxess Parking application and database. The database will be upgraded from SQL 2000 Express Edition to MS SQL 2005 Enterprise Edition. This database will also be moved to the Enterprise MS SQL database server. The application will be upgraded from 4.3.6 to 4.4.1. | This project will upgrade the MAXxess Parking application and database. The database will be upgraded from SQL 2000 Express Edition to MS SQL 2005 Enterprise Edition. This database will also be moved to the Enterprise MS SQL database server. The application will be upgraded from 4.3.6 to 4.4.1. | Administrative Initiatives | Medium | Q1 | 04/2010 | 07/2012 | In Progress | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Parking |
| 162 | 1325 | C | | Student Email and Communication Options | Evaluate email options for students. Recommended changes should be implemented in time for the Fall Semester 2012. | Keep student satisfaction with email services at an appropriate level; service offering remains competitive with other institutions. | Student Technology Support | Medium | Q1 | 12/2009 | 09/2012 | On Hold | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Information Systems and Op Mg |
| 163 | 994 | C | | Web application for Midwest Modern Language Association | The Midwest Modern Language Association (M/MLA) at Loyola University Chicago has over 1,000 members, conducts an annual conference, publishes a bi-annual journal and provides a fellowship to PhD students. The M/MLA currently uses a Microsoft Access database to store its membership and conference registration information and excel spreadsheets to store information about its article submissions and fellowship recipients. The M/MLA is requesting that a new web-based application be created to track and produce reports about its membership, conference registrations, article submissions and fellowship recipients. This new web-based application would include a front-end for data entry, an Oracle database schema that would provide a repository for the data, and the use of WebFocus to generate reports. | Provide a robust web-based application for the Midwest Modern Language Association to use for storing membership and conference registration information. This would streamline their business processes and ease of use for users to submit data. | Continuous Service Development | Medium | TBD | 07/2009 | TBD | Pending | Green - On Target, No Risk | Modern Languages |
| 164 | 1291 | C | | Enhance LOCUS-Wellness interface | Add residence hall information for students that reside on campus to the registration information that is passed to the Wellness Center's Point and Click system. This is required reporting for the Mental Health First Aid study that they are participating in. They would also like to use this for ongoing needs assessment and program evaluation. | Enhance interface from LOCUS to Wellness Center EMR system to include current Residence Hall information. | Administrative Initiatives | Small | TBD | 03/2011 | TBD | Pending | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Wellness Center |
| 165 | 1292 | C | | Enhance LOCUS-Wellness Ctr interface | The Wellness Center's Point and Click system is populated from an import of registration data. If technically feasible, they are requesting that students' ID photographs also be included in this data. This would provide the ability to connect a name with a face and will improve work flow and customer service | While Wellness Center staff does have access to LOCUS photos, ideal access to student photos would be within the Wellness Center's Electronic Medical Record application (Point N Click aka PNC). | Administrative Initiatives | Small | TBD | 11/2010 | TBD | Pending | Lime - On Target, Minimal Risk, Minor Concerns, Under Control | Wellness Center |
| 166 | 1456 | C | | Online applications for Student Development Student Workers | Create an online application that processes apps for student worker positions. Derived from same request as PSS-1315. | Provide online functionality for paper-based student worker application. This would allow for paperless processing and streamlining of the student worker application process. | Student Technology Support | Medium | TBD | 01/2011 | TBD | Pending | Green - On Target, No Risk | Student Development - Office |

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| 167 | 1541 | C | | iPlan Improvement | Current process for creating a manual Payment Plan is cumbersome. Requesting modifications to allow more straightforward methods for Payment Plan Administrators to create a manual plan for students, avoiding communications with students which are not accurate or are confusing. | Current process for creating a manual Payment Plan is cumbersome. Requesting modifications to allow more straightforward methods for Payment Plan Administrators to create a manual plan for students, avoiding communications with students which are not accurate or are confusing. | Continuous Service Development | Medium | TBD | 05/2011 | TBD | New | Green - On Target, No Risk | Office of The Bursar |
| 168 | 1654 | C | | HEAT Dashboard Development | Analyze current heating reporting processes and needs and develop one or more dashboards that will combine multiple tabular reports into a single page reporting interfaces with appropriate drill-down capabilities to view data details. | Analyze current heating reporting processes and needs and develop one or more dashboards that will combine multiple tabular reports into a single page reporting interfaces with appropriate drill-down capabilities to view data details. | Administrative Initiatives | Medium | TBD | 09/2011 | TBD | In Progress | Green - On Target, No Risk | Information Services |
| 169 | 1671 | C | | Plan of Record Automation and PSS Data Enhancements | The purpose of this project is to help automate and visualize the current Plan of Record process, as well as build upon and aggregate the current PSS data- as well as store historical snapshots of PSS data. This project will remove the manual time consuming processes and automate them as much as possible into a data environment that is architected to be scalable, auditable, and historical. This project will also automate allow the POR to migrate from excel, onto web focus. Requirements: 1. Enhanced PSS Data Area (Automate POR extraction, manipulation, revision process) - Data architected tables in a star schema format (march) - ETL jobs with manual business logic mapped and validated (march) - Documentation of ETL jobs (march) - Error reports (dec)  2. Aggregation (Phase 2) (Automation of current pivot table aggregation) - Aggregate tables - ETL jobs to automate current aggregation process  3. Visualization - Dashboards and reports | The purpose of this project is to help automate and visualize the current Plan of Record process, as well as build upon and aggregate the current PSS data- as well as store historical snapshots of PSS data. This project will remove the manual time consuming processes and automate them as much as possible into a data environment that is architected to be scalable, auditable, and historical. This project will also automate allow the POR to migrate from excel, onto web focus. | Administrative Initiatives | Medium | TBD | 11/2011 | TBD | New | Green - On Target, No Risk | Information Services |